

Nynehead Parish Council

A meeting of the Council will be held on Monday 19th October 2020 at the Nynehead Memorial Hall.

This meeting will be managed within the COVID-19 secure guidelines produced by Government. A COVID-19 risk assessment has been carried out by the Clerk. Two metres social distancing will be maintained at all times and safety signage will be clearly displayed in all areas of the Hall. High-contact objects such as tables, chairs, door/window handles and light switches will be cleaned both before and after the meeting and handwashing facilities, hand sanitiser and paper towels will be provided. A safe area is also available should anyone feel unwell. **Under no circumstances should anyone feeling unwell or displaying COVID-19 symptoms come to the meeting. For purposes of Test, Track and Trace, the NHS Covid-19 App should be downloaded and used with the QR code upon entering the Hall.** For those without a mobile phone, names and contact details will be taken. **All attendees should wear a mask.**

The Public Question time will still precede the meeting at 19.30 and, afterwards, there will be the opportunity for members of the public to comment on the discussions and decisions. However, only a **maximum of 25 people can be in the Hall at any one time.** To comply with this and to manage equipment correctly, it would be helpful to know approximate numbers in advance. If possible, anyone wishing to attend should send an e-mail before the 19th October 2020 to nyneheadclerk@gmail.com

All Council Members are summoned to attend the above meeting.

Judy Jones
Clerk to the Council.

AGENDA

1. Apologies
2. Declarations of Interest and Dispensations
3. Approval of Minutes of the meeting held on 17th August 2020 (already circulated)
4. Actions from the previous meeting
5. Planning Matters
 - (i) To report planning application 26/20/0004 Change of use of land from field/yard to residential to be used in conjunction with dwelling approved on application 26/20/0002CQ at Upcott, Nynehead. Decision to Refuse Permission made 14/09/2020
6. Parish Council Administration
 - (i) To present the Bank Reconciliation 1st April – 30th June 2020 (attached)
 - (i) To present the Bank Reconciliation 30th June – 30th September 2020 (attached)
 - (ii) To present Half Yearly Expenditure against budget report (attached)
 - (iii) To approve the increased hourly rate paid to the Clerk in line with the new NJC pay scales for 2020-2021 to be implemented from 1 April 2020 (attached)
 - (iv) To arrange for half yearly internal audit of the Council's Accounts by two Councillors
 - (v) To discuss the deteriorating condition of Ash Road and any remedial action needed
 - (vi) To discuss traffic and road signage options in Nynehead lanes
 - (vii) To discuss the September fire and management of Poole Industrial Estate
 - (viii) To discuss the Somerset Wildlife Trust's suggested responses to the Government's Planning White Paper
 - (ix) To discuss the Wellington Town Council Proposed Network Partnership Working Group

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7. Police Report

- (i) Local Police Report

8. Rights of Way

- (i) Monthly Report by the Parish Paths Liaison Officer

9. Highways

- (i) To report on correspondence with SCC Highways Dept

10. Receipts and Payments

- (i) To Authorise the issue of cheques for:

- (a) The Clerk's Salary for August 2020 (£249.92) and Expenses (£15.00) Total £264.92 (attached).
- (b) The Clerk's Salary for September 2020 (£245.76) and Expenses (£54.90) Total £300.66 (attached)
- (c) Dr Jan Butterley £36.98 (Joomla Wired Ltd - Website Host and Domain Name for nynehead.org)
- (d) SALC £30.00 (training on how to create accessible Word and PDF documents for website)
- (e) SALC £25.00 (Councillor Essentials training)
- (f) All Saints Church PCC Nynehead, Burial Ground Maintenance Grant £630.00
- (g) Jubilee Playing Field. Maintenance Grant £362.00
- (h) Nynehead Memorial Hall, Hall hire (July, August, October) £45.00

- (ii) To Note Receipts

- (a) TDBC Maintenance Grants £992.00

11. Correspondence

For information only (* received by email, ^ received by post).

- (i) Somerset Waste Partnership Briefing September 2020*www.somersetwaste.gov.uk
- (ii) M5 Junction 25 Improvement Scheme Project Newsletter October 2020*www.alungriffiths.co.uk

12. Items requested by members for the next agenda (16th November 2020)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, Marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.