

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 13<sup>TH</sup> JULY 2020 AT THE MEMORIAL HALL, NYNEHEAD

With the current easing of lockdown restrictions and to facilitate the conduct of Parish Council business, the councillors decided, unanimously, to resume face to face meetings. This meeting was managed within the COVID-19 secure guidelines produced by Government. A COVID-19 risk assessment was carried out by the Clerk. Two metres social distancing was maintained at all times and safety signage was clearly displayed in all areas of the Hall. High-contact objects such as tables, chairs, door/window handles and light switches were cleaned both before and after the meeting and handwashing facilities, hand sanitiser and paper towels were provided. A safe area was also made available should anyone have been taken ill. The names and contact details of all attendees were taken for the purposes of Test, Track and Trace.

Dr Butterley thanked Mr G Stead for acting as Chairman over the past four months.

<b>Present</b>	Dr J Butterley – Mrs A Harcombe – Mr R Barry – Mr M Vest - Mr G Stead - Mr J Frost (Parish Footpaths Liaison Officer) – Mr J Hunt (County Councillor). There were no members of the public.
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20/037	Apologies	PCSO Henderson
20/038	Declarations of Interest	There were no Declarations of Interest or Dispensations.
20/039	Approval of Minutes	The Minutes of the meeting held 15th June 2020 were approved and signed as a correct record.
20/040	Actions from the previous meeting	<ol style="list-style-type: none"> <li>1) <b><u>Police reports</u></b> – following the Council’s enquiry as to whether the monthly police reports could be a tailored more specifically to each individual village, Sgt Daniel Bishop (Neighbourhood Police Sergeant for Wellington) responded that this would be too time consuming and involve further computer work which would adversely impact upon time officers can spend in the community.</li> <li>2) <b><u>Parish Council responses to planning applications</u></b> – in response to the Clerk’s letter to the SWTC Planning Department expressing, on behalf of the Council, disappointment that their recommendations often seem to be ignored in the award of Conditional Approvals to planning applications, she received a reply from the Chief Planning Specialist (forwarded to all councillors) which, partially, addressed the Council’s concerns raised in relation to recent specific planning applications. She went on to state that whereas local knowledge and observations are always valued and important in the decision making process, it depends upon the type of application as to whether or not they can be taken into account. The questions concerning CIL payments remain unanswered. Mr Vest will pursue this further and draft a response accordingly.</li> </ol>
20/041	Planning Matters	There were no <u>Planning Matters</u>

## NYNEHEAD PARISH COUNCIL

20/042	Parish Council Administration	<p>(i) The Accounting Statements for 2019/2020 – Section 2 of the Annual Governance and Accountability Return 2019/2020- were approved and signed by the Chairman, Dr J Butterley.</p> <p>(ii) The Certificate of Exemption – AGAR 2019/2020 as income/expenditure &lt;£25k - was agreed and signed by the Chairman, Dr J Butterley.</p> <p>(iii) The period for the Exercise of Public Rights was agreed. This will run from Thursday 16<sup>th</sup> July to Wednesday 26<sup>th</sup> August 2020. All information is on the three Parish noticeboards and on the Parish website.</p> <p>(iv) A refined budget spreadsheet allowing a monthly review of expenditure against the budget set for 2020/2021 was approved. Expenditure incurred up to and including the month of July is well within budget.</p> <p>(v) The Risk Management Policy was reviewed. No further changes were necessary and this was adopted by the Council.</p> <p>(vi) A discussion resumed about the proposal for a defibrillator in East Nynehead. The efficacy of a defibrillator in a dispersed rural location was reviewed. Evidence has shown they work best in areas of dense population or where there are sizeable gatherings, hence reliance upon a defibrillator in a rural location should be cautious as, almost certainly, an ambulance would arrive before a defibrillator could be deployed. Last month, the Clerk sourced a more cost effective option through the charity London Hearts who supply the dual functioning SP1 Ipad defibrillator. This not only carries out daily self-diagnostic tests, meaning maintenance is very limited but this model can also be applied to both an adult and a child at the flick of a switch rather than having to change pads, thereby saving valuable time. The Council agreed this was a better option and would submit an application for funding to the West Somerset Community Fund when they reopen in September. The need for a Volunteer Emergency Telephone System would be discussed at a later date if a grant is awarded.</p> <p>(vii) A quick and effective way of disseminating information around the village, when urgent, was discussed. A WhatsApp or Facebook group was suggested but it was recognised that a significant number of older residents do not have Wi-Fi. Instead it was agreed that a number of volunteers spread across the village would form small hubs and share information verbally or via a written note. The Clerk will collate information and send this via e-mail to the nominated volunteers. It is hoped, in this way, that everyone will be included. Members of the public are encouraged to contact the Clerk if they are aware of any incidents. Information can then be shared and may prove useful in subsequent investigations.</p> <p>(viii) The need for a July edition of the Nynehead Newsletter was revisited but it was felt that the current situation had still not changed sufficiently to warrant this yet. However, an abridged version may be produced in August as it is hoped that some clubs may start up again in September and this would alert people to what may be coming up over that month and beyond. As there is no Parish Council meeting in September, this will be confirmed in the August meeting.</p>
20/043	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were 156 calls into 101 and 999 for the Wellington Rural Beat for the month of June 2020. Eight of these calls related to Nynehead, Oake, Bradford on Tone, Langford Budville and concerned domestics, neighbour issues, Road Traffic Collisions and a suspicious incident. In addition, there have been two burglaries in the Nynehead, Oake, Bradford on Tone and Langford Budville area. These are part of an on-going investigation. Anyone with information regarding these burglaries should</p>

## NYNEHEAD PARISH COUNCIL

		call 101 or email Avon and Somerset police from the website. Hi visibility patrols are now operating in the area.
20/044	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. The strimming programme is going well and he expressed his thanks to Mr Ben Tingay for his help. The footpaths are in good shape but dog owners are reminded to clear up after their pets and use the dog bin provided in the Hall car park. Leaving dog mess in the middle of paths is not only unsightly but also a health hazard.</p> <p>(ii) It was agreed that the popular <b>Annual Parish Footpath Walk</b> should go ahead as usual as it is outdoors and social distancing can easily be maintained. This will take place on <b>Sunday the 30<sup>th</sup> August and will depart from the Memorial Hall at 14.00.</b> Children and dogs are, of course, welcome. It is expected that the walk will last approximately one to one and a half hours.</p> <p>(iii) It was recognised that closer collaboration with local farmers and landowners would be of mutual benefit and Dr Butterley agreed to act as a conduit as and when the need occurred.</p>
20/045	Highways	(i) The Clerk had received no correspondence from Somerset Highways Dept.
20/046	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for June 2020 (£219.12) and Expenses (£15.00) Total £234.12 Cheque No.000830 Prop. by Mr G Stead and Sec. by Mr R Barry</p> <p>(b) SALC Affiliation Fees 2020/2021 £108.60 Cheque No.000831 Prop. by Mr G Stead and Sec. by Mr R Barry.</p>
20/047	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Somerset Waste Partnership Briefing July 2020 (Information on reopening of recycling sites)*<a href="http://www.somersetwaste.gov.uk">www.somersetwaste.gov.uk</a></p> <p>(ii) Spark Somerset Newsletter July 2020 (information, advice, training and support to the voluntary and community sector in Somerset)*<a href="http://www.sparksomerset.org.uk">www.sparksomerset.org.uk</a></p>
20/048	Items requested for next agenda (17 <sup>th</sup> August 2020)	There were no <u>Items Requested</u> for the next Agenda