

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 20TH MAY 2019 AT THE MEMORIAL HALL, NYNEHEAD

Present	Mr M Hooper - Dr J Butterley - Mrs A Harcombe - Mr R Barry - Mr J Frost (Parish Footpaths Liaison Officer) and Mr G Wren (District Councillor)	
19/049	Election of Chairman	Mr Mervyn Hooper was proposed as Chairman by Dr J Butterley and seconded by Mr G Wren. There being no other nominations, he was elected for the post for 2019-2020. Declaration of Acceptance of Office was signed.
19/050	Election of Vice-Chairman	Dr J Butterley was proposed as Vice-Chairman by Mr M Hooper and seconded by Mr G Wren. Declaration of Acceptance of Office was signed.
19/051	Apologies	There were no Apologies
19/052	Declarations of Interest	There were no Declarations of Interest or Dispensations.
19/053	Co-option of Councillors	Proposed by Mr M Hooper and seconded by Dr J Butterley, Mrs A Harcombe and Mr R Barry were co-opted on to the Council. Declarations of Office were signed.
19/054	Approval of Minutes	The Minutes of the meeting held 15 th April 2019 were approved and signed as a correct record.
19/055	Matters Arising	<p>(i) A further Cardiac Arrest Response Seminar has been booked for Monday 8th July 2019 at 19.00 in the Memorial Hall.</p> <p>(ii) The Clerk read out a letter of thanks from Life Education Wessex and Thames Valley for the donation of £50.00 that the Council made towards the health programme they organised for children at the Oake, Bradford and Nynehead Primary School.</p> <p>(iii) There will be a Parish Council meeting on Monday 19th August 2019 instead of in the month of September as the Clerk is away.</p>
19/056	Matters Arising from the Annual Parish Meeting	<p>(i) An Elector asked about the “Nynehead Please Drive Slowly” sign upon approaching Nynehead from Langford Budville which was completely obscured by overgrown vegetation and observed that there had recently been a Road Traffic Accident at that spot. The previous Clerk had established that Somerset West and Taunton Council had relinquished responsibility for the maintenance of road signs. Mr Joe Frost (Parish Footpaths Liaison Officer) was asked to cut back the foliage to make the sign fully visible again.</p> <p>(ii) Another Elector commented on the increasing volume of cars and larger vehicles passing through the village and expressed concern about the speed with which some were travelling. The Clerk was instructed to pursue with the Highways Officer ways in which speed awareness in the village can be raised.</p> <p>(iii) In response to another Elector, the Clerk was instructed to find out about the ongoing closure of two footpaths: WG14/1 Nynehead to Bradford on Tone where the bridge is an issue and WG8/19a from Nynehead to Longforth Farm where the railway line is a recognised hazard.</p>

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		<p>(iv) Another Elector expressed frustration at the time it was taking to repair a deep pothole on the Nynehead Road. The Clerk was instructed to pursue this with the Highways Agency.</p> <p>(v) As a result of increased numbers of dog walkers using the footpaths around Upper Nynehead, there has been an increase in the amount of dog mess left lying on the paths. In a bid to encourage responsible dog ownership and reduce dog fouling, the Clerk has been instructed to contact SWTC to find out about the provision of dog bins at salient points and the costs involved in emptying them.</p>
19/057	Planning Matters	<p>(i) Planning Application 26/18/00015 (Fox's Farm Service). Removal of Condition No.1 (use of land for agricultural contractors business only) of application 26/82/0005 at Perry Farm, East Nynehead. Conditional Approval.</p> <p>(ii) The Clerk read out a notification she had received from Rebecca Staddon of the SWTC Planning Department. With effect from the 1st June 2019 SWTC will no longer be sending Parish Councils paper copies of planning applications. In future, Parish Councils will need to look up details of an application on the planning webpage. The members perceived this as a significant barrier to consultation procedure. Even with the presumption that all parishes have a laptop, size matters and hence paper copies of planning applications, particularly in rural communities, are essential for making an informed decision. The members felt that Parish Councils have fallen victim to SWTC cost cutting measures and will strive to reverse this decision. SWTC is offering training sessions for the Parish Clerk and a member of the Parish Council – dates tbc.</p>
19/058	Parish Council Administration	<p>(i) The report from the Internal Auditor for 2019 was received by the members. There were no matters of non-compliance and Mrs Jill Larcombe, Internal Auditor, had signed the internal audit section of the Audit return.</p> <p>(ii) A 'yes' response was made to all the questions in the Annual Governance Statement for 2018/2019 and was signed by Mr M Hooper.</p> <p>(iii) The accounts and Financial Statement for the year ending the 31st March 2019 were approved and signed by Mr M Hooper. The Annual Accounting Statements were signed by Mr M Hooper.</p> <p>(iv) The register of Members' Interests was updated and signed by all members present.</p> <p>(v) The Assets register was reviewed and the value/replacement cost of the new Parish noticeboard installed in February 2019 was raised from £300.00 to £550.00. The old and rotten noticeboard had been disposed of appropriately.</p> <p>(vi) The Standing Orders, Financial Regulations and Health and Safety Policies were reviewed. No changes were necessary and these were adopted by the Council.</p> <p>(vii) The Code of Conduct was reviewed. No changes were necessary and this was adopted by the Council.</p> <p>(viii) The renewal invitation from BHIB Ins. Co. Ltd for 2019/2020 for Local Council Insurance policy had been received. The Clerk reported that she had checked all the Policy documents and that she recommended acceptance since, as part of the three year agreement entered into last year, the increase in cost was only minimal at £5.07.</p> <p>(ix) The contract for the appointment of the Clerk and Responsible Financial Officer was approved and signed by Mr M Hooper and Mrs J Jones.</p>

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		<p>(x) The leaflet advertising a further training session on Cardiac Arrest Response, CPR training and the use of the defibrillator was approved and will be circulated with the next Nynehead Newsletter.</p> <p>(xi) The Clerk informed the members of a training course run by SALC for new councillors at West Buckland on the 18th June 2019 from 19.00-21.00 covering the roles and responsibilities of the Councillor, Clerk and Council, the powers and duties of Council, the Code of Conduct and meetings and preparing for them.</p>
19/059	Police Report	<p>(i) The Police report was read by the Clerk. One incident of criminal damage was reported in Higher Poole. A lock was broken but nothing was taken. In Oake, there was a report of the use of offensive language.</p> <p>(ii) The number of logs for the Wellington Rural Beat for the month of April was down by 40+ calls upon the month of March.</p>
19/060	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. Generally, the footpaths are in good condition but dog fouling remains A source of real concern. Dog owners are urged to act responsibly and Clear up after their pets. Should any footpaths require particular Attention, residents are urged to contact Mr Frost directly by Telephone rather than e-mail. His number is: 01823 663999.</p>
19/061	Highways	<p>(i) The Clerk had received no correspondence from Somerset Highways Dept.</p>
19/062	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for April 2019 (£244.25) and Expenses (£151.63) Total £395.88 Cheque No.000791 Prop by Dr J Butterley and Sec by Mr R Barry</p> <p>(b) Wyatt Joinery Ltd for lock repair on two noticeboards £42.00 (Inc. £7.00 VAT). Cheque No.000792 Prop by Dr J Butterley and Sec by Mrs A Harcombe</p>
19/063	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) M5 Junction 25 Update*www.alungriffiths.co.uk</p> <p>(ii) Town and Parish Council April Newsletter*www.parish-council.website</p> <p>(iii) Somerset Waste Partnership. May Briefing*www.somersetwaste.gov.uk</p>
19/064	Items requested for next agenda (17 th June 2019)	<p>There were no Items Requested for the next Agenda (17th June 2019)</p>