

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 28th OCTOBER 2019 AT THE MEMORIAL HALL, NYNEHEAD

Following the unexpected death of Mr Mervyn Hooper (Chairman of the Nynehead Parish Council) on the 24th October, Dr J Butterley paid tribute to all that he had done, over many years, for both the Parish Council and the community as a whole. His extensive local knowledge and wide network of contacts, underpinned by a wealth of experience were a tremendous asset and he will be sorely missed.

Present	Dr J Butterley – Mr G Stead – Mrs A Harcombe – Mr R Barry - Mr J Frost (Parish Footpaths Liaison Officer) – Mr G Wren (District Councillor)
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19/101	Apologies	PCSO Henderson – Mr J Hunt (County Councillor)
19/102	Declarations of Interest	Dr J Butterley and Mr G Stead expressed a non-pecuniary interest in respect of item 6 (iv) as both are members of the Nynehead Memorial Hall Committee. The Clerk granted dispensation so that the Business of the Council would not be impeded (Quorum).
19/103	Approval of Minutes	The Minutes of the meeting held 19 th August 2019 were approved and signed as a correct record.
19/104	Actions from previous meeting	<ul style="list-style-type: none"> (i) HMRC – the Clerk has received verbal confirmation from HMRC that the Parish Council’s current procedure as an employer is correct. PAYE returns are submitted monthly and paper copies kept for auditing purposes. No specific written confirmation is available. (ii) Route 60+ - Only two requests to participate were received and, hence, the Parish Council will not be pursuing this initiative. (iii) Police Beat Surgery dates now on all 3 X notice boards (iv) VE Day celebrations – the Clerk has received confirmation from PCC that the bell ringers will “Ring out for Peace” and there will be a commemorative church service, co-ordinated through the Diocese and Wellington Team. (v) Community Fund – Mrs S Rabson (a trustee of the Community Fund) has stated that it is proving difficult for the few remaining trustees to liaise and access money from the bank. However, short-term (one year) loans are available and any applications should be made directly to Mrs Rabson. The Community Fund is a fully constituted body in its own right and it is hoped that an AGM will soon be advertised to provide an opportunity for discussion as to how this money can best serve the needs of the community. (vi) Dog bin – this was installed, as approved, in the corner of the Memorial Hall car park, on Thursday 17th October at the cost of £402.00 + VAT. This price includes the installation and emptying once a fortnight until 31st March 2020. At the end of this five month trial period, the Parish Council will review whether the bin is sufficiently used to make it permanent. (vii) Broken stile – the Clerk registered the broken stile on the Oake Road into the fruit farm, accessing footpath WG8/1, with SCC and has been in contact with the case manager, Mr Sam Jackson. Having inspected the site and spoken to the landowner (Dr J Butterley), Mr Jackson has confirmed that the broken stile will be replaced by a metal gate within the next five weeks.

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		<p>(viii) A second defibrillator in East Nynehead – the Clerk is pursuing potential funding options for this. However, to date, she has only received one e-mail and two verbal requests from East Nynehead residents and wonders whether the demand for this is sufficient. There will also be the annual cost of £135.00 + VAT for the Heartbeat annual support service for the existing defibrillator at the Memorial Hall which covers maintenance and repair (new pads, batteries and deployment cost). This support option was not taken out this when the defibrillator was purchased last year but the Parish Council does now deem this advisable and the Clerk has been instructed to make the necessary arrangements. Insurance for the existing defibrillator, regarding theft and damage, is covered by the Memorial Hall’s insurance policy.</p> <p>(ix) Quarterly Parish Council Report for Nynehead Newsletter - this was completed and submitted by the Clerk for the August publication.</p>
19/105	Planning Matters	<p>(i) The members considered Planning Application 26/19/0009/LE-DK-DD Application for a Lawful Development Certificate for the existing use of agricultural land as domestic curtilage at Toogoods, East Nynehead. The Parish Council was notified about this as a courtesy but, as this CLEUD application is different from a standard planning application, their input is not required and, hence, they had no comment to make.</p> <p>(ii) Members also considered Planning Application 26/19/0011/T Notification to fell one willow tree within Nynehead Conservation Area at 1 The Old Vicarage, Chipley Road, Nynehead. The members supported the application and had no further comments to make.</p> <p>(iii) In addition, members considered Planning Application 26/19/0012/CR Prior approval for proposed change of use of an agricultural building to flexible use Class R (B8 Storage) at Grange Farm, Nynehead. The members had no comment to make.</p>
19/106	Parish Council Administration	<p>(i) The Clerk has had to inform the SWTC Electoral Services of the death of Mr Mervyn Hooper and was advised that, in due course, the Parish Council should advertise a casual vacancy. This will take place in mid-November, which will allow sufficient time for anyone to express interest and be co-opted at the meeting on the 16/12/2019. If more than one candidate comes forward, there will be an election.</p> <p>(ii) The Bank reconciliation for the 30th June 2019 – 30th September 2019 was agreed and signed.</p> <p>(iii) The Half Yearly Expenditure report at 30th September 2019 was agreed and signed.</p> <p>(iv) Councillor J Butterley and Councillor G Stead will conduct the half yearly internal audit of the Council’s Accounts.</p> <p>(v) The Council members considered a request from the Nynehead Memorial Hall Committee for £910.00 to meet half the cost of re-decorating the main part of the Hall, including the porch and toilets. This request was deferred from the previous meeting. The Hall is the hub of the village and a facility used by both Nynehead residents and people living in neighbouring areas. However, it was recognised that it depends upon income from hiring and functions and therefore, for its long term survival in a competitive field, it needs to be upgraded and given a fresher and more contemporary look. It was also deemed unlikely that it would receive any charity funding for this purpose. Members therefore voted unanimously to award the requested £910.00 from CIL reserves.</p>

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		<p>(vi) The Council members considered the e-mail received by the Clerk from SCC Traffic Management Department offering the Parish Council the opportunity to purchase a Speed Indicator Device. However, the price of £2,500.00 to £3,500.00, with additional training, insurance and repair costs, was deemed far too expensive and disappointment was expressed that SCC was trying to pass on the responsibility and cost of managing speed issues to local councils.</p> <p>(vii) The traffic flow around Island Cottage was discussed. It has been noted that drivers approaching the cottage from the Langford Budville direction are, increasingly, passing the cottage and taking the second turning on the right to go towards Wellington as the vision of oncoming traffic is clearer there than from the first turning. This causes congestion and can be dangerous for road users approaching the cottage from Wellington and from The Hollow. It was acknowledged, however, that resolving this is beyond the remit of the Parish Council and SCC Road Traffic Management is unlikely to help.</p> <p>(viii) As this will be the first time the Clerk will prepare the budget for the Parish Council, the members authorised the booking of a training session on Budget Setting for Beginners with SALC, at a cost of £75.00, for her to attend in November 2019.</p>
19/107	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out the police reports she had received for August and September. There were ten calls to the police for Antisocial Behaviour across the whole of the Wellington rural beat in each month but only one was logged for the Nynehead, Oake Bradford on Tone and Langford Budville area. On the 12th September, there was a major fire at M J Motors in Higher Poole and a police presence was necessary afterwards to discourage anyone from entering the site.</p> <p>(ii) The Clerk e-mailed PCSO Henderson to ask if she could swap one of her rest days in order to be able to attend the next Parish Council meeting on Monday 18th November 2019. PCSO Henderson responded that she would do her best but needed to consult with her sergeant when he is back from leave.</p>
19/108	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. Following the well-attended Annual Parish Footpath Walk on the 22nd September, led by Mr Frost, for which he was warmly thanked by all the members, Mr Frost has been invited by Nynehead Court to lead a walk for the residents at some future date when the weather is sufficiently clement.</p> <p>(ii) Mr Frost confirmed that the newly installed dog bin in the Memorial Hall car park is being well used and he sees this as a positive move in dealing with dog fouling.</p> <p>(iii) He also reported that a signpost has been knocked over on the East Nynehead road which he has temporarily propped up. This needs to be repaired properly.</p> <p>(iv) Given the recent prolonged spells of rain and an injury sustained by a local resident who fell on a muddy path, Mr Frost urged everyone to take care when walking in slippery conditions.</p>
19/109	Highways	<p>(i) In response to a third e-mail written by the Clerk to Jo Sharp at SCC Traffic Management Department, SCC restated that, due to financial constraints and lack of evidence of safety issues, they were unable to commit to any traffic calming or speed reduction works in Nynehead. Only if the Parish Council paid £5,000-£10,000, might SCC consider the implementation of a 30mph speed limit as a community request but a scheme of this nature would take around 12 months to complete and could not start before 2021. It also depends upon feedback from the local</p>

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		community. Local residents are urged to inform the Clerk of any incidents involving cars and/or pedestrians and cyclists, no matter how minor, so that data can be compiled. The Parish Councillors have also instructed the Clerk to write to James Hunt (County Councillor) Rebecca Pow (MP for Taunton Deane), Gideon Amos (Liberal Democrat prospective parliamentary candidate for Taunton Deane) and The Rt Hon. Grant Shapps MP, Secretary of State for Transport to bring this issue to their attention.
19/110	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for August/September 2019 (£429.88) and Expenses (£30.00) Total £459.88 Cheque No.000805 Prop. by Dr J Butterley and Sec. by Mr G Stead.</p> <p>(b) Dr J Butterley £36.98 (Joomla Wired Ltd - Website Host and Domain Name for nynehead.org) Cheque No.000806 Prop. by Dr J Butterley and Sec.by Mr G Stead.</p> <p>(c) Nynehead Memorial Hall £400.00 (CIL money for re-decoration of the Memorial Hall kitchen) Cheque No.000807 Prop. by Dr J Butterley and Sec. by Mr G Stead.</p> <p>(d) Nynehead Memorial Club £750.00 (CIL money grant towards repairing the Club roof) Cheque No.000808 Prop.by Dr J Butterley and Sec. by Mr G Stead.</p>
19/111	Correspondence	<p>For information only (* received by email, ^ received by post).</p> <p>(i) Town and Parish Council September Newsletter* www.parish-council.website</p> <p>(ii) <u>M5 Junction 25 Improvement Scheme Newsletter – September 2019*</u>www.alungriffiths.co.uk</p> <p>(iii) Love Musgrove Newsletter – September 2019^ www.lovemusgrove.org.uk</p> <p>(iv) Somerset Waste Partnership Briefing September 2019* www.somersetwaste.gov.uk</p> <p>(v) Somerset County Council CLOSURE OF EAST NYNEHEAD ROAD on the 4th November 2019 for one night from 23.00-06.00hrs from 270m west of the level crossing at Bradford on Tone and 200m to the east of the level crossing for a total distance of 480 metres. This will enable A-Plant Lux Traffic Management to use a Grinding Train to restore the profile and remove irregularities from worn tracks. For alternative route see www.roadworks.org</p>
19/112	Items requested for next agenda (18 th November 2019)	There were no Items Requested for the next Agenda.