

## NYNEHEAD PARISH COUNCIL

A meeting of the Council will be held on Tuesday 29<sup>th</sup> May 2018 at the Nynehead Memorial Hall, following the Annual Parish Meeting which begins at 7.00 p.m. After the meeting there will be an opportunity for members of the public to comment on the discussions and decisions. All Council Members are summoned to attend the above meeting.

Ros Shepherd  
Clerk to the Council.

### AGENDA

1. Election of Chairman (this item will be taken by the out-going Chairman) and Declaration of Acceptance of Office by the incoming Chairman.
2. Election of Vice-Chairman.
3. Apologies.
4. Declarations of interest.
5. Minutes of the meeting held on 16<sup>th</sup> April 2018 and action list (already circulated).
6. Matters arising not dealt with elsewhere on the Agenda.
7. Matters arising from the Annual Parish Meeting.
8. Police Report
  - (i) Local Police Report
9. Rights of Way
  - (i) Monthly Report by the Parish Paths Liaison Officer
  - (ii) To report on correspondence with Wessex Water concerning track to Treatment Works, Nynehead.
10. Highways
  - (i) To report on correspondence with SCC Highways Dept.
11. Planning Matters
  - (i) To report on Planning Application 26/18/0003 Single Storey rear extension at 3 Blackdown View, Nynehead.
  - (ii) To report on E/0030/26/18 Alleged non-compliance with Agricultural Tie condition at Grange Farm, Luckham Bridge Road, Nynehead.
12. Parish Council Administration
  - (i) To consider an annual pay increase to the Clerk in line with National agreement on Salaries of Local Council Clerks in England and Wales from SCP17 to SCP18.
  - (ii) To receive the report from the Internal Auditor for 2018.
  - (iii) To consider and approve the Annual Governance Statement for 2017/2018.

- (iv) To receive the accounts and Financial Statement for the year ending 31 March 2018.(Attached)
- (v) To update the register of Members Interests.
- (vi) To review the Asset Register.
- (vii) To review the Standing Orders, Financial Regulations and Health and Safety Policies.
- (viii) To consider the renewal invitation from BHIB Ins. Co. Ltd for 2018/2019 for Local Council Insurance policy.
- (ix) To consider quote for new Notice Boards at the Nynehead Memorial Hall. (Attached)
- (x) To consider new Data Protection Privacy Notice for Website and Policy.

### 13. Receipts and Payments

- (i) To Authorise the issue of cheques for:
  - (a) The Clerk's Salary (£164.98) and Expenses (£15.00) Total £209.09 (attached+ pay spinal scale)
  - (b) Mrs Jill Larcombe. Internal Audit 2018 £25.00
  - (c) SALC Affiliation Fee 2018/2019 £111.03
  - (d) BHIB Ltd Ins. Premium 2018/2019 £150.37
- (ii) To Note Receipts
  - (a) CIL Payment 2018

### 14. Correspondence

For information only (\* received by email, ^ received by post).

- (i) Somerset Waste Partnership April Briefing\* [www.somersetwaste.gov.uk](http://www.somersetwaste.gov.uk)
- (ii) Somerset Community Foundation eNewsletter\* [www.somersetcf.org.uk](http://www.somersetcf.org.uk)
- (iii) St. Margaret's Hospice eNewsletter\* [www.st-margarets-hospice.org.uk](http://www.st-margarets-hospice.org.uk)
- (iv) Rural Services Network News Digest\* [www.rsnonline.org.uk](http://www.rsnonline.org.uk)

### 15. Items requested by members for the next agenda (18 June 2018)

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, Marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*

## **NYNEHEAD ANNUAL PARISH MEETING**

**TUESDAY 29<sup>TH</sup> MAY 2018**

### **AGENDA**

1. WELCOME BY THE CHAIRMAN OF THE PARISH COUNCIL.
2. APOLOGIES.
3. MINUTES OF THE ANNUAL PARISH MEETING ON MONDAY 8 MAY 2017
4. MATTERS ARISING.
5. REPORT BY THE CHAIRMAN OF THE PARISH COUNCIL.
6. REPORTS BY VILLAGE ORGANISATIONS
7. REPORTS BY COUNTY AND DISTRICT COUNCILLORS.
8. MATTERS FOR CONSIDERATION BY THE PARISH COUNCIL.
  
10. ANY OTHER BUSINESS.