

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON 29 MAY 2018 AT THE MEMORIAL HALL, NYNEHEAD

Present: Mr M Hooper, Mr G Sparks, Mr F Meadows and Mrs A Harcombe. Also present were Mr J Frost Parish Footpaths Liaison Officer, Councillor Catherine Herbert (Mayor of Taunton Deane) Mr R Habgood (Borough Councillor), Mr J Hunt (County Councillor) and three members of the public.

Apologies were received from Dr J Butterley

#### 18/048 Election of Chairman and Vic Chairman

Mr Mervyn Hooper was proposed as Chairman by Mrs A Harcombe and seconded by Mr G G Sparks. There being no other nominations, he was elected for the post for 2018-2019.

Mr Gary Sparks was proposed as Vice- Chairman by Mr M Hooper and seconded by Mr F Meadows.

#### 18/049 Declaration of Acceptance of Office

Mr Mervyn Hooper signed the Chairman's Declaration of Office which was countersigned by the Clerk.

#### 180/50 There were no Declarations of Interest.

#### 18/051 The Minutes of the meeting held on 16 April 2018 were approved and signed as a correct record.

#### 18/052 There were no Matters Arising.

#### 18/053 Matters Arising from the Annual Parish Meeting

- (i) An Elector asked what was happening about the damaged sign at the road junction of Poole with the Nynehead Road. The Clerk was instructed to chase up SCC Highways Dept. who had previously stated it was due for repair and repositioning.
- (ii) The Clerk was instructed to enquire from the Bridges Warden (SCC) as to the latest news concerning the closed footpath WG14/1 Bradford on Tone to Nynehead in response to a request from an Elector as to what was happening.
- (iii) Another Elector also enquired whether any further progress had been made regarding a speed limit through the village. The Clerk was instructed to make enquiries from Corfe Parish Council as to their strategy in their recent successful application for a speed limit in that Parish.

#### 18/054 Police Report.

- (i) The Police report was read by the Clerk. There were 20 calls to the Bradford on Tone Beat in the month of April. There had been two serious incidents of sheep worrying in the area and PCSO Baker reminded Dog Owners that they are required by law to keep their dogs on a lead when walking across open access land and under close control in all other areas.
- (ii) Report of Graffiti on the three Arch Bridge had been given to the Police who are gathering information and working closely with local schools to see if the culprit can be identified.

#### 18/055 Rights of Way.

- (i) Mr Joe Frost, Parish Paths Liaison Officer gave his monthly report. He had been strimming paths locally and everywhere is generally drying up. Landowners had not

- marked paths after planting of crops and the members requested the Clerk to contact the Rights of Way Officer (SCC) to get in touch with those landowners affected.
- (ii) The Clerk reported a discussion with Wessex Water concerning the Track to the Sewage Works beside the Memorial Hall. Wessex Water agreed to repair potholes and as a gesture of good will, clean the mud from the surface, but stressed that this is the responsibility of the Landowner and will not repeat the cleaning in the future.

18/056 Highways.

- (i) The Clerk had received correspondence from Somerset Highways Dept. The Area Superintendent has inspected the ditch below Upcott and has placed this location on the ditching schedule. The Road between Grange Farm and Blockhouse will be Inspected to see if any patching work is required as will the Nynehead Road and road to Ash Farm from the East Nynehead junction. The Clerk reported that all the gullies had been jetted by machine around the Parish.

18/057 Planning Matters.

- (i) To report on Planning Application 26/18/0003 Single Storey rear extension at 3 Blackdown View, Nynehead. Conditional Approval.
- (ii) To report on E/0030/26/18 Alleged non-compliance with Agricultural Tie condition at Grange Farm, Luckham Bridge Road, Nynehead. The Enforcement Officer had spoken to the owner who had stated that the tenants were in occupations that satisfy the requirements of the agricultural tie and she was awaiting written confirmation.
- (iii) Members discussed Planning Application 26/18/0006/VSC to discharge Section 52 Agreement on application 26/82/0005 at Perry Farm, Nynehead. They had no further comments to make.

18/058 Parish Council Administration.

- (i) The members agreed an annual pay increase to the Clerk in line with National agreement on Salaries of Local Council Clerks in England and Wales from SCP17 to SCP18.
- (ii) The report from the Internal Auditor for 2018 was received by the members. There were no matters of non-compliance and Mrs Jill Larcombe, Internal Auditor, had signed the internal audit section of the Audit return.
- (iii) A 'yes' response was made to all the questions in the Annual Governance Statement for 2017/2018 and was signed by Mr Hooper.
- (iv) The accounts and Financial Statement for the year ending 31 March 2018 were approved and signed by Mr Hooper. The Annual accounting Statements were signed by Mr Hooper.
- (v) The register of Members Interests was up dated and signed by all members present.
- (vi) The Asset Register was reviewed and no changes were necessary.
- (vii) The Standing Orders, Financial Regulations and Health and Safety Policies were reviewed, no changes were necessary and these were adopted by the Council.
- (viii) The renewal invitation from BHIB Ins. Co. Ltd for 2018/2019 for Local Council Insurance policy had been received. BHIB Ins had taken the Council business from AON UK Ltd who had ceased offering Council Insurance. The Clerk reported that she had checked all the policy documents and that she recommended acceptance as the premium was much cheaper than last year. The members agreed to renew with BHIB Ins and to enter a 3 year agreement.
- (ix) The members considered a quote for new Notice Boards at the Nynehead Memorial Hall from Messrs Wyatt Joinery. One board is the property of the Nynehead Memorial Hall. Mr Sparks requested the Clerk to ascertain the price if each board was produced individually and asked to defer a decision until after the Hall Committee meeting in July.
- (x) The Clerk reported that she had just received more documents relating to the new Data Protection Regulations from SALC and requested this item to be discussed at the next meeting.

18/059 Receipts and Payments

- (i) The Council authorised and instructed the issue of cheques for:
  - (a) The Clerk's Salary for April 2018 (£164.98) and Expenses (£15.00) Total £209.09 Cheque No. 000758 Prop. By Mr G Sparks and Sec. By Mr F Meadows
  - (b) Mrs Jill Larcombe Internal Audit £25.00 Cheque no. 000759 Prop. By Mr G Sparks and Sec. by Mr F Meadows.
  - (c) SALC Affiliation Fees 2018/2019 £111.03 Cheque no. 000760 Prop. By Mrs A Harcombe sec. by Mr G Sparks.
  - (d) BHIB Ltd Ins Premium 2018/2019 £150.37 Cheque no.000761 Prop by Mr F Meadows Sec. by Mr G Sparks
- (ii) To Note Receipts
  - (a) CIL Payment 2018 £2726.27 – 26/16/0018/CQ £75.14, 26/17/0012 £1997.87, 26/17/0008 £653.26

18/060 Correspondence.

For information only (\* received by email, ^ received by post).

- (i) Somerset Waste Partnership April Briefing\* [www.somersetwaste.gov.uk](http://www.somersetwaste.gov.uk)
  - (ii) Somerset Community Foundation eNewsletter\* [www.somersetcf.org.uk](http://www.somersetcf.org.uk)
  - (iii) St. Margaret's Hospice eNewsletter\* [www.st-margarets-hospice.org.uk](http://www.st-margarets-hospice.org.uk)
- Rural Services Network News Digest\* [www.rsnonline.org.uk](http://www.rsnonline.org.uk)

18/061 There were no Items Requested for the next Agenda (18 June 2018)

## NYNEHEAD ANNUAL PARISH MEETING

### MINUTES OF THE MEETING HELD IN THE MEMORIAL HALL ON TUESDAY 29 MAY 2018

1. The meeting was opened by the chairman of the parish council, Mr. Mervyn Hooper, who welcomed the 6 electors present.
2. Apologies were received from Mrs J Watson and Dr J Butterley
3. The minutes of the Annual Parish Meeting held on 8 May 2017 were agreed and signed as a correct record.
4. Matters Arising – There were no matters arising.
5. The Chairman welcomed the Electors present and thanked the Mayor of Taunton Deane for her attendance. He thanked his fellow Councillors for their ongoing support. He also thanked the Parish Clerk Ros Shepherd for keeping the Councillors up to date with relevant information and support where needed. He thanked the Borough and County councillors for attending the meetings when available. He thanked the Footpath Liaison Officer, Joe Frost for providing feedback to the council and for the hours spent strimming the paths. The loss of the Permissive paths was out of the Council's hands. He stated that the Councillors make decisions based on what they feel will benefit the village, particularly where planning is concerned. Unfortunately the planning committee at TDBC do not always support the decisions of Nynehead Parish Council. The Telephone Box is well used and has a wide selection of books available. He thanked Keiran Harcombe for starting a village fund to purchase a Defibrillator. The funds he raised will be used towards the ongoing maintenance of it. The Parish Council has been successful in obtaining funding from the Big Lottery Fund for its purchase and it will soon be installed outside the village hall and training will be offered to the people of Nynehead.

6. Reports had been received on village activities as follows (where written reports are available they are attached to the minutes):

- (i) Nynehead Club.
- (ii) Nynehead and District Local History Society.
- (iii) The Hall Management Committee.
- (iv) The Church.
- (v) Nynehead News Letter.
- (vi) Parish Footpaths Liaison Officer

No report had been received from

- (i) Nynehead Court Friends
- (ii) The Cricket Club
- (iii) The Garden Club
- (iv) The Friends of the Grand Western Canal
- (v) The under 5's Playschool
- (vi) Nynehead Amateur Dramatic Society

7. Reports were received from Mr R Habgood (Borough Councillor) and Mr J Hunt (County Councillor) and are attached to the minutes.

8. Matters for consideration by the parish council – Replacement and repositioning of Sign Post at Poole/Nynehead Road Junction. Speed Limit through Village. The closed Footpath WG/1 Bradford on Tone to Nynehead.-These Items to be discussed at the meeting following.

Other business -There being no further business the Chairman thanked those present for attending. The meeting closed at 7.43p.m.