

Nynehead Parish Council

A meeting of the Council will be held on Monday 24th May 2021 at 19.30 at the Nynehead Memorial Hall

This meeting will be managed within the COVID-19 secure guidelines produced by Government. A COVID-19 risk assessment has been carried out by the Clerk. Two metres social distancing will be maintained at all times and safety signage will be clearly displayed in all areas of the Hall. High-contact objects such as tables, chairs, door/window handles and light switches will be cleaned both before and after the meeting and handwashing facilities, hand sanitiser and paper towels will be provided. A safe area is also available should anyone feel unwell. **Under no circumstances should anyone feeling unwell or displaying COVID-19 symptoms come to the meeting. For purposes of Test, Track and Trace, the NHS Covid-19 App should be downloaded and used with the QR code upon entering the Hall.** For those without a mobile phone, names and contact details will be taken. **All attendees should wear a mask.**

The Public Question time will still precede the meeting at 19.30 and, afterwards, there will be the opportunity for members of the public to comment on the discussions and decisions. However, only **a maximum of 25 people can be in the Hall at any one time.** To comply with this and to manage equipment correctly, it would be helpful to know approximate numbers in advance. If possible, anyone wishing to attend should send an e-mail before the 24th May 2021 to nyneheadclerk@gmail.com

All Council Members are summoned to attend the above meeting.

Judy Jones
Clerk to the Council.

AGENDA

1. Election of Chairman (this item will be taken by the out-going Chairman) and Declaration of Acceptance of Office by the incoming Chairman.
2. Election of Vice Chairman
3. Apologies
4. Declarations of Interest and Dispensations
5. Approval of Minutes of the meeting held on 22 April 2021 (Attached)
6. Actions from the previous meeting
7. Planning Matters
 - (i) To consider planning application 26/21/0005 Erection of security fencing and change of use of yard areas for external storage at Unit 6 Poole Industrial Estate, East Nynehead Road, Nynehead
Application Type: Full Planning Permission
8. Parish Council Administration
 - (i) To receive the report from the Internal Auditor for 2021 (To be circulated at meeting)
 - (ii) To review the adequacy and effectiveness of the Internal Audit 2021 (To be circulated at meeting)
 - (iii) To consider and approve the Annual Governance Statement for 2020/2021
 - (iv) To receive the Accounts and Financial Statement for the year ending the 31st March 2021 (To be circulated at meeting)
 - (v) To review expenditure for April against the budget set on the spreadsheet for 2021/2022 (Attached)

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- (vi) To discuss the Nynehead website accessibility audit carried out in May 2021 (Already circulated)
- (vii) To discuss a draft policy for Parish Council sponsorship and donations (Already circulated)
- (viii) To select a councillor to be responsible for liaising with local landowners

9. Police Report

- (i) Local Police Report

10. Rights of Way

- (i) Monthly Report by the Parish Paths Liaison Officer

11. Highways

- (i) To report on correspondence with SCC Highways Dept

12. Receipts and Payments

- (i) To Authorise the issue of cheques for:
 - (a) The Clerk's Salary (£250.56) and Expenses (£95.80) Total £346.36 (Attached)
 - (b) Mr J Manning £99.99 (Accessibility Audit on the Nynehead Parish website)
 - (c) P W Electrical Limited £120.00 (Installation of defibrillator for East Nynehead)

13. Correspondence

For information only (* received by email, ^ received by post).

- (i) Somerset Waste Partnership Briefing April 2021*www.somersetwaste.gov.uk
- (ii) M5 Junction 25 Improvement Scheme Project Newsletter – April 2021*www.alungriffiths.co.uk

14. Items requested by members for the next agenda (21st June 2021)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, Marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.