

# NYNEHEAD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE COUNCIL HELD ON 15 APRIL 2019 AT THE MEMORIAL HALL, NYNEHEAD

<b>Present</b>	Mr M Hooper, Mr G Sparks, Mr F Meadows, Dr J Butterley, Mrs A Harcombe and Mr J Frost (Parish Footpaths Liaison Officer)	
19/037	Apologies	There were no apologies
19/038	Declarations of Interest	There were no Declarations of Interest or Dispensations.
19/039	Approval of Minutes	The Minutes of the meeting held 18 March 2019 were approved and signed as a correct record.
19/040	Matters Arising	There were no Matters Arising.
19/041	Planning Matters	(i) The Council members considered the Application 26/19/0002/LE for a lawful development certificate for the existing change of use of land from agricultural to domestic at Ash Bungalow, East Nynehead. The councillors supported the application.
19/042	Parish Council Administration	<p>(i) Mr G Sparks, Dr J Butterley and the Clerk, on behalf of the Hall Committee, signed the Lease between the Parish Council of Nynehead and the Trustees of Nynehead Memorial Club.</p> <p>(ii) Dr J Butterley was proposed by Mr M Hooper and Seconded by Mrs A Harcombe and appointed as the Council representative to the Nynehead Memorial Hall Committee for the year 2019-2020.</p> <p>(iii) Mr M Hooper and Dr J Butterley were successful in their election to the Nynehead Parish Council but will not start their term of office until Thursday 2<sup>nd</sup> May. This leaves three vacancies on the Parish Council which will need to be filled through the casual vacancy process but this, too, cannot start until after the 2<sup>nd</sup> May. Any interested parties who would like to be considered for co-option to the Council should contact the Clerk.</p> <p>(iv) The members considered the viability of running a Volunteer Emergency Telephone System in the village. After lengthy discussion, it was agreed that instead of this, it would be more beneficial to avail as many residents as possible the opportunity of learning how to conduct CPR. Consequently, the Clerk was instructed to arrange a further CPR training session which should include actually accessing the defibrillator. A leaflet containing all the details of this training session will be distributed with the May edition of the Nynehead Newsletter.</p> <p>(v) The Annual Parish Meeting will take place on Monday 20<sup>th</sup> May and commence at 7.00pm in the Memorial Hall followed by the Annual Parish Council Meeting at 7.30pm. The Clerk will invite the organisations in the village to attend and report on their various activities, including the newly appointed PCSO Victoria Henderson who will be able to advise on crime prevention, Neighbourhood Watch, Farm Watch and Community Speed Watch. Refreshments will be provided and the Clerk has been instructed to organise a mail drop to all households, nearer the time, to encourage maximum support.</p> <p>(vi) The Bank reconciliation for the 31<sup>st</sup> December 2018 - 31<sup>st</sup> March 2019 was agreed and signed.</p> <p>(vii) The Expenditure figures for 2018/2019 were reviewed against the budgeted figures and were accepted by the Council members.</p> <p>(viii) The request to use CIL money to landscape the front of the Nynehead Memorial Hall was withdrawn.</p> <p>(ix) The members agreed an hourly pay increase to the Clerk in line with National agreement on Salaries of Local Council Clerks in England and Wales from £9.34 to £9.77 per hour.</p>

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		(x) The members agreed to change the date of the Parish Council meeting in September 2019 from Monday 16 <sup>th</sup> September to Monday 23 <sup>rd</sup> September 2019.
19/043	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report that she had received. Overall, it has been a quiet month with only one burglary reported in Higher Poole (nothing taken) and two minor Public Order offences in Oake.</p> <p>(ii) The Clerk read out a letter that she had received from Chief Inspector Lisa Simpson, Somerset West LPA Commander, inviting the Council to complete a short survey to help with the new model of policing being phased in. It is hoped this will deliver better visibility and engagement with local communities and improve their response to meeting their needs. Everyone is encouraged to look at the webpages for this area (<a href="https://www.avonandsomerset.police.uk/your-area/">https://www.avonandsomerset.police.uk/your-area/</a>) to gain a full understanding of the team, how they can be contacted and when and where they conduct their beat surgeries.</p>
19/044	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. The paths are now drying out and are in quite good condition. The strimmer is back and operational, hence work will commence soon. The NO CYCLING signs ordered are still awaited.</p> <p>(ii) Concerns from a local resident were noted about the continued closure of the footpath WG14/1 at the bridge linking Nynehead with Bradford on Tone. The Clerk was instructed to contact the Clerk of Bradford and SWTC (Somerset West and Taunton Council) to assess any progress being made.</p>
19/045	Highways	(i) The Clerk had received no correspondence from Somerset Highways Dept.
19/046	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for March 2019 (£252.20) and Expenses (£38.59) Total £290.79 Cheque No.000789 Prop. by Dr J Butterley and Sec. by Mrs A Harcombe.</p> <p>(b) Mrs Jill Larcombe Internal Audit £30.00 Cheque No.000790 Prop. by Dr J Butterley and Sec. by Mrs A Harcombe.</p>
19/047	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Town and Parish Council March Newsletter*<a href="http://www.parish-council.website">www.parish-council.website</a></p> <p>(ii) M5 Junction 25 April Newsletter*<a href="http://www.alungriffiths.co.uk">www.alungriffiths.co.uk</a></p> <p>(iii) SWTC Monitoring Officer_role*<a href="http://www.somersetwestandtaunton.gov.uk">www.somersetwestandtaunton.gov.uk</a></p> <p>(iv) Rural Services Network News Bulletin March 2019*<a href="http://www.rsnonline.org.uk">www.rsnonline.org.uk</a></p>
19/048	Items requested for next agenda (20 <sup>th</sup> May 2019)	<p>(i) There were no <u>Items Requested</u> for the next Agenda (20<sup>th</sup> May 2019)</p> <p>(ii) The Chairman expressed heartfelt thanks to Mr G Sparks and Mr F Meadows for their services over the years to Nynehead Parish Council as they now step down from their respective roles.</p>