

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 20<sup>th</sup> APRIL 2020. MEETING HELD REMOTELY (VIA ZOOM) DUE TO COVID-19 RESTRICTIONS.

<b>Present remotely</b>	Dr J Butterley – Mr R Barry – Mr G Stead – Mr M Vest - Mr G Wren (District Councillor) There were no members of the public	
20/001	Apologies	Mrs A Harcombe – PCSO Henderson - Mr J Frost (Parish Footpaths Liaison Officer)
20/002	Declarations of Interest	There were no Declarations of Interest or Dispensations.
20/003	Approval of Minutes	The Minutes of the meeting held 16 <sup>th</sup> March 2020 were approved and signed as a correct record.
20/004	Actions from the previous meeting	<ol style="list-style-type: none"> <li>1) <b><u>National Lottery Award</u></b> - the on-line application form for a National Lottery Award (for the East Nynehead defibrillator) was completed and dispatched on 31<sup>st</sup> March 2020. The assessment takes 18 weeks so the decision is unlikely to be known before August.</li> <li>2) <b><u>Refund from Nynehead Memorial Hall</u></b> – as the Hall committee awarded the contract for the redecoration of the kitchen and main hall to a contractor whose quote was cheaper than the others, they have refunded £268.00 of the CIL grant awarded by the Parish Council, with their grateful thanks.</li> <li>3) <b><u>Internal Audit</u></b> – due to the current COVID -19 restrictions imposed, Mrs Jill Larcombe will not now be able to conduct the internal audit arranged for the 24<sup>th</sup> April 2020. She and the Clerk will reschedule this at a later date, when safe to do so.</li> <li>4) <b><u>Repair of Footpath WG8/8</u></b> – at the end of March, SCC cleared the overgrown ditch and unblocked the culvert so that water can now flow freely under rather than over the bridge near the gate accessing the field at the bottom of Blackdown View. It is recognised, however, that the pipe is narrow in diameter for the amount of water passing through this. The Clerk will liaise with Sam Jackson from SCC to see if this can be replaced with something wider and more robust and to determine when the surface of that stretch of footpath can be restored.</li> </ol>
20/005	Planning Matters	(i) The members considered Planning Application 26/20/0002/CQ Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations to agricultural building at Upcott, Nynehead. In the interests of those living in proximity, they expressed concerns about access and the degree of traffic in narrow lanes. Members were also concerned with the issue of light pollution and recommended that all external lights should be in the style of downlights. There should be no spotlights.
20/006	Parish Council Administration	(i) The members reviewed the initial arrangements made by the Parish Council to assist residents of Nynehead during the COVID-19 lockdown period. A poster was put up on the website and noticeboards with a number to ring if any help was required, together with a list of food suppliers in the Wellington area, many of which make home deliveries. However, it was recognised that this may not have reached those residents

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		<p>unable to get out. It was therefore agreed that the Clerk would write an interim newsletter combining information about the provision of the different aspects of help available, which would then be printed and hand delivered to all households. Everyone will then have the wherewithal to make contact, if required, and it will also allow anyone wishing to volunteer their services to make themselves known. As e-mails are an expedient means of communication or indeed the telephone (in the case of those who do not have internet), residents will have the opportunity to supply these details for fast and effective sharing of information in the future.</p> <p>(ii) The Bank reconciliation for 31<sup>st</sup> December 2019 - 31<sup>st</sup> March 2020 was agreed and signed.</p> <p>(iii) The Expenditure figures for 2019/2020 were reviewed against the budgeted figures and were accepted by the Council members.</p> <p>(iv) Members agreed to brass draught excluders being fitted on keyholes of the noticeboards at The Memorial Hall to prevent wild bees nesting and clogging up the locks.</p>
20/007	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were 128 calls into 101 and 999 for the Wellington Rural Beat for the month of March 2020. Two of those calls involved Nynehead, regarding theft from a motor vehicle and anti-social behaviour. There were fourteen calls for ASB across the whole of the rural beat in March with one involving Nynehead. Due to the COVID-19 situation there is currently less face to face work between the police and the public in order to protect both parties. The message is to stay safe and take care of each other in these difficult times.</p> <p>(ii) PCSO Henderson's report highlighted the theft of a quad bike on the 24<sup>th</sup> March 2020 from the outbuildings of a farm in the Bathpool area of Taunton. A red Honda TRX 500 quad bike (VRM – WA08 ULD) was stolen, together with a large quantity of Snap on Tools and a chainsaw. Anyone with knowledge relating to these thefts should call 101.</p>
20/008	Rights of Way	<p>(i) In the absence of Mr Joe Frost (Parish Paths Liaison Officer), the Clerk read out a report she had received. The footpaths have recovered well in the last month and are being used by an increasing number of people due, in part, to the closure of the Wellington Monument and other favourite spots for exercise. Mr Frost reminded people to keep a safe distance from each other on narrow sections of the paths and not to leave behind any rubbish or dog mess. A dog bin is available in the car park of The Memorial Hall.</p> <p>(ii) SCC has requested that all strimming be put on hold at the current time.</p> <p>(iii) Cultivation has started for the planting of potatoes in Court Field (arable field between Nynehead Court and Court Gardens Farm). The public right of way which crosses the middle of this field will be disrupted. Temporary diversion signs will be put up to direct walkers along one side of the field whilst cultivation is in progress. The usual right of way will be re-instated in due course.</p>
20/009	Highways	<p>(i) The Clerk had received no correspondence from Somerset Highways Dept.</p>
20/010	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p>

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		<p>(a) The Clerk’s Salary for March 2020 (£219.12) and Expenses (£58.95) Total £278.07 Cheque No.000824 Prop by Dr J Butterley and Sec by Mr R Barry.</p> <p>(b) SWTC – uncontested Parish Election fee £100.00. Cheque No. 000825 Prop. by Dr J Butterley and Sec. by Mr R Barry.</p> <p>(ii) To note Receipts</p> <p>(a) SWTC Precept for 2020/21 £5,870.00</p> <p>(b) Nynehead Memorial Fund refund from grant awarded for re-decoration £268.00</p>
20/011	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) M5 Junction 25 Improvement Scheme Project Newsletter – April 2020*<a href="http://www.alungriffiths.co.uk">www.alungriffiths.co.uk</a></p>
20/012	Items requested for next agenda (18 <sup>th</sup> May 2020)	There were no <u>Items Requested</u> for the next Agenda