

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 18TH MAY 2020. MEETING HELD REMOTELY (VIA ZOOM) DUE TO COVID-19 RESTRICTIONS.

Present remotely	Dr J Butterley – Mr G Stead – Mr M Vest – Mr R Barry – Mr G Wren (District Councillor) present for part of meeting at the beginning. There were no members of the public.	
20/013	Apologies	Mrs A Harcombe - Mr J Frost (Parish Footpaths Liaison Officer)
20/014	Declarations of Interest	There were no Declarations of Interest or Dispensations.
20/015	Approval of Minutes	The Minutes of the meeting held 20 th April 2020 were approved and signed as a correct record.
20/016	Actions from the previous meeting	<ol style="list-style-type: none"> 1) <u>National Lottery Award</u> – the Council has been notified that its application for funding for a defibrillator in East Nynehead cannot be taken any further. They were advised that all funding decisions for the next six months will prioritise addressing the current COVID-19 situation. A new application can be submitted in future but consultation of updates on the website is recommended beforehand. In the light of this, the Clerk will research other funding sources but, potentially, it could be a lengthy process before alternative funding is secured. Mr Malcolm Vest will e-mail East Nynehead residents to solicit views. If privately funded, the Parish Council will still pay annual maintenance costs. 2) <u>NPC Coronavirus Information Sheet</u> – appears to have been well received and grateful thanks are extended to those that helped with the distribution. The Clerk received some positive responses and three offers to help in the community. However, very few residents volunteered their e-mail addresses. 3) <u>Internal Audit</u> – Mrs Jill Larcombe conducted the internal audit on Friday 15th May 2020. All went well and she will be sending her written report which will be discussed at the next Parish Council meeting in June.
20/017	Planning Matters	<ol style="list-style-type: none"> (I) To report planning application 26/20/0002/CQ Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations to agricultural building at Upcott, Nynehead. Decision of Prior Approval Approved (Conditional) on 30/04/2020. (II) To report planning application 26/19/0001 Demolition of agricultural buildings and erection of 4 No. detached residential dwellings with garaging and associated works at Perry Farm, East Nynehead Road, Nynehead (resubmission of 26/19/0014). Conditional Approval was made on 06/05/2020. Mr G Stead will check whether CIL money is to be allocated.
20/018	Parish Council Administration	(i) The members discussed whether there was a need for a May edition of the Nynehead Newsletter. In the absence of any reports on past activities and the current uncertainty about future events, there is very little to report and

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		<p>the recently distributed NPC Coronavirus information sheet included advice and sources of help at this time. It was therefore decided to defer publication until a later date. This will be reviewed at the next meeting in June. In the meantime, a copy of “Your Somerset” will be delivered to every household at the end of the month. This special edition is designed to ensure that Somerset residents have all the information they need to remain safe during the current COVID-19 pandemic and access any support they may need as the crisis continues. The Council would like to thank Rosemary Lea and the volunteers who have kindly agreed to distribute this newspaper instead of the Nynehead Newsletter.</p> <p>(ii) The renewal invitation from BHIB Ins. Co. Ltd for 2020/2021 for Local Council Insurance policy had been received. The Clerk reported that she had checked the Policy documents and she recommended acceptance. The cost was 0.51pence cheaper than last year but this is the final year of a three year agreement and the policy (and, possibly, provider) will need to be renegotiated next year.</p> <p>(iii) The Clerk reported the difficulties she was experiencing with the HMRC Basic Tools software and PAYE submissions. The data from previous years had not transferred to the download of this year’s software package causing problems with the generation of her P60 and acceptance of current PAYE submissions. In spite of persistent enquiries, HMRC was unable to offer any support and, therefore, upon the recommendation of the internal auditor, members agreed that she should change to Moneysoft - a more accessible and user-friendly payroll package at the annual cost of £72.00 + VAT. This would also generate the now required monthly payment slips.</p>
20/019	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were 236 calls into 101 and 999 for the Wellington Rural Beat for the month of April 2020 which represents an increase of 108 from last month. Three of those calls concerned Nynehead, Oake, Bradford on Tone, Langford Budville and they involved a mental health episode and fear of violence. No calls regarding ASB across the whole of the rural beat in April involved Nynehead.</p> <p>(ii) PCSO Henderson’s report highlighted the increasing threat of scam telephone calls and e-mails. A number of residents in the Bath area have been called on their landline from a fake number, which claims to be from the Government. The automated voice instructs them to wear a face mask and to press a number on the keypad to make a purchase. This scam is likely to reach this area before long and everyone is urged to remain alert to possible risks. In addition, there is a scam e-mail circulating, claiming to be from Tesco, stating “You are a winner”. Recipients are invited to click a link to confirm identity. This downloads a virus onto the computer and personal details can be stolen. As with any e-mail received from an unknown source, the message should be deleted without clicking on any of the links.</p> <p>(iii) Recently there have been incidents of trespassing, antisocial behaviour and the use of bikes in the fields around Hornshay Farm. The police have been alerted. In addition, there have been thefts of plastic and metal garden ornaments. With the increased footfall in the local area, residents are urged to be vigilant and report any suspicious behaviour.</p>
20/020	Rights of Way	<p>(i) In the absence of Mr Joe Frost (Parish Paths Liaison Officer), the Clerk read out a report she had received. The footpaths are busy at the current time and it is pleasing to see so many young families using them. Social</p>

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		<p>distancing on the narrow sections is being correctly observed but discarded bags containing dog mess remain an issue. As always, dog owners are urged to clear up after their pets especially as fresh food products are being grown in these fields.</p> <p>(ii) Mr Frost has been in contact with Martin Cooper at SCC and he hopes to be allowed to resume strimming duties shortly. Footpath WG 8/5 at Perry Farm field needs urgent attention as does Footpath WG8/15 behind the Nynehead Under 5s Preschool. Mr Frost expressed his thanks to Mr Ben Tingay for using his own equipment to trim from the Memorial Hall to Blackdown View.</p> <p>(iii) Mr Frost reported that Footpath WG8/19 which crosses Court Field from Three Arch Bridge to Nynehead Court has now been reinstated following the planting of potatoes.</p>
20/021	Highways	(i) The Clerk had received no correspondence from Somerset Highways Dept.
20/022	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk’s Salary for April 2020 (£219.12) and Expenses (£125.00) Total £344.12 Cheque No.000826 Prop. by Dr J Butterley and Sec. by Mr R. Barry.</p> <p>(b) BHIB Ltd Ins. Premium 2020/2021 £154.93 Cheque No.000827 Prop. by Dr J Butterley and Sec. by Mr R Barry.</p> <p>(c) Mrs Jill Larcombe. Internal Audit 2020 £35.00 Cheque No.000828 Prop. by Dr J Butterley and Sec. by Mr R Barry.</p> <p>(2) To Note receipts for:</p> <p>(a) HMRC VAT Repayment (£127.15)</p> <p>(b) Donation (0.60p)</p> <p>(c) Refund from grant awarded to N’Head Memorial Hall (£268.00)</p>
20/023	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Somerset Waste Partnership Briefing May 2020 (Information on reopening of recycling sites)*www.somersetwaste.gov.uk</p> <p>(ii) M5 Junction 25 Improvement Scheme Newsletter – May 2020*www.alungriffiths.co.uk</p> <p>(iii) Somerset County Council PROHIBITION OF ALL TRAFFIC on the 30th May 2020 proceeding along Oake Road from the junction with Bradford Road, southwards for a distance of 170 metres. This will enable A-Plant Traffic Controls to obtain safe access to underground BT structure. The works are expected to last for 2 days (08.00-16.00). Please visit www.one.network for further information on alternative route.</p> <p>(iv) Somerset County Council PROHIBITION OF ALL TRAFFIC on the 8th June 2020 proceeding along Blackdown View for a distance of 28 metres. This will enable Wessex Water to replace a SV cover in carriageway. The works are expected to last for 3 days. Visit www.one.network for further information.</p>
20/024	Items requested for next agenda (20 th May 2019)	<p>Items Requested for the next Agenda (15th June 2020):</p> <p>(i) Mr Gordon Stead requested a review of the need for a Nynehead Newsletter in June</p> <p>(ii) Mr Gordon Stead requested feedback on the Moneysoft Payroll software</p> <p>(iii) Mr Gordon Stead requested a discussion concerning possible alternative arrangements for the purchase of a defibrillator for East Nynehead</p>

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