

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 17TH FEBRUARY 2020 AT THE MEMORIAL HALL, NYNEHEAD

In the Public Question time, Mr Frank Meadows, on behalf of the Hall Committee, thanked Nynehead Parish Council for the grant that paid half the cost of the re-decoration of the Hall. All agreed the Hall now looks much fresher and rejuvenated.

Present	Dr J Butterley – Mr R Barry – Mr G Stead - Mr J Frost (Parish Footpaths Liaison Officer) – Mr G Wren (District Councillor) – Mr J Hunt (County Councillor) and one member of the public.
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19/152	Apologies	Mr M Vest – Mrs A Harcombe – PCSO Henderson
19/153	Declarations of Interest	There were no Declarations of Interest or Dispensations.
19/154	Approval of Minutes	The Minutes of the meeting held 20 January 2020 were approved and signed as a correct record.
19/155	Actions from the previous meeting	<p>(i) <u>Footpath WG14/1 (Nynehead-Bradford)</u> – Rachel Pearce (Bridge officer) at SCC confirmed that the bridge remains closed as considered, by SCC, unsafe for public use. Negotiations have been ongoing with the landowner (who does still use it at his own risk) but he has private vehicular rights. The repair is his responsibility and would cost a great deal of money but he has refused grants offered by the Council to repair the bridge and, together with other local landowners, has refused the possibilities of diversions or the construction of a footbridge at another location. In addition, the definitive/legal line of the footpath north- west of the bridge has been cut off by the river changing course since the footpath was first mapped, so any project or funding will be dependent on a diversion of the path. The Council is currently seeking legal assistance.</p> <p>(ii) <u>Dog Bin</u> – Invoice now received from SWTC for supply, installation and emptying of dog bin until 31st March 2020. Cost is £402.00 excluding £80.40 VAT (which can be reclaimed). CIL account updated leaving a balance of £1032.04. SWTC Localities Team is yet to confirm the cost of emptying the bin for 2020-2021.</p> <p>(iii) <u>VAT</u> – In February the Clerk submitted a claim to HMRC for a VAT refund of £127.15.</p> <p>(iv) <u>Light pollution</u> – the Clerk has written to SWTC Planning Enforcement Department and to Viridor regarding the alarming degree of light pollution coming from Westpark and the Somerset Waste Partnership Recycling Centre. Responses from both are awaited.</p> <p>(v) <u>Memorial Hall noticeboard</u> – Wyatt Joinery has inspected the dampness and condensation inside the Parish Council noticeboard on the left hand side of the Memorial Hall. To alleviate the problem in bad weather, they intend drilling a couple of ventilation holes at the bottom. In addition, the purchase of a spray “Muc-Off” (used for motorbike visors, glasses, goggles etc) may prove effective.</p> <p>(vi) <u>Sir John Popham Charity</u> – following the address by Mr Dai Helps at the start of the January Parish Council meeting, the Clerk has written an article for The Nynehead Newsletter about the work of the charity and the flats they manage, for which Nynehead residents are eligible. The charity is actively seeking a Nynehead resident to be on the committee.</p>
		(vii) <u>Overview of Clerk’s responsibilities throughout the year</u> - following the Clerk’s Annual Appraisal with Dr J Butterley and Mr G Stead, it was suggested that she compiled an overview of her responsibilities spread across the year. In this way, councillors can see which months are particularly busy. The Clerk is only employed for 22 hours a month and there is no funding to increase this allocation which is low compared to neighbouring parishes. It is often not

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		<p>possible to complete all that is required of her within that time frame. In months that are particularly busy, the Clerk has been asked to prioritise her tasks and councillors will be asked to undertake some tasks themselves to share the load. It was also agreed that, as per her contract, the Clerk should now progress, as from January 2020, from SCP5 to SCP6 on the National Salary Awards scale for Local Clerks in England and Wales.</p>
19/156	Planning Matters	<p>(i) To report planning application 26/19/0014 Demolition of agricultural buildings and erection of 4 No. detached residential dwellings with garaging and associated works at Perry Farm, East Nynehead Road, Nynehead. Application withdrawn.</p> <p>(ii) To report planning application 26/19/0015CQ Prior approval for proposed change of use from agricultural building to 2 No. dwellings (Class 3) and associated building operations at Grange Farm, Nynehead. Application withdrawn.</p> <p>(viii) To report planning application 26/19/0016/CR Prior approval for proposed change of use from agricultural building to flexible use within storage or distribution (Use Class B8) at Grange Farm, Luckham Bridge Road, Nynehead. Decision of Prior Approval Approved (Conditional) made 27/01/20.</p>
19/157	Parish Council Administration	<p>(i) The members discussed the options and associated costs of a defibrillator for East Nynehead and agreed upon purchasing, outright, a cPAD Lifeline View Semi-Automatic, identical to the current defibrillator by the Memorial Hall. The Chairman and the Clerk will now begin the application process for a National Lottery grant. If successful, this will fund the costs of the defibrillator, a steel cabinet to house it, the installation and provision of light. The subsequent costs of a managed service package will be budgeted for by the Parish Council. Should the Parish Council be unsuccessful in its bid for a grant, private funding alternatives would need to be considered as there are insufficient funds in the Council reserves.</p> <p>(ii) District Councillor Gwil Wren explained about the current consultation process of the SWTC Local Plan Issues and Options and encouraged members to engage with this. At these consultations, SWTC set out the objectives they are trying to achieve. Parish Councils and individual members of the public are invited to identify strengths and weaknesses and express their views. Both the Clerk and the Chairman indicated that they would attend the consultation at Wiveliscombe on Thursday 20th February and the other members agreed to respond individually. The consultation is also live and can be visited at: yoursay.somersetwestandtaunton.gov.uk. Further details are on the Parish noticeboard by the Memorial Hall.</p> <p>(iii) Members agreed to appoint Mrs Jill Larcombe to conduct the Annual Internal Audit for 2019/2020 at a cost of £30.00.</p> <p>(iv) Mr Joe Frost is chairing a committee, representing different aspects of the village, to co-ordinate activities and events to celebrate the 75th Anniversary of VE Day on the 9th-10th May 2020. The Clerk has agreed to represent the Parish Council on this committee and has been asked to approach the Nynehead Under 5's Preschool to seek its involvement. Mr G Stead and Mr R Barry have offered their help once a programme has been established and the Council will contribute prizes or some funding once concrete plans are in place.</p> <p>(v) The Absence and Sickness Policy was reviewed. No changes were necessary and this was adopted by the Council.</p> <p>(vi) The Register of Members' Interests was completed by all councillors. These will be put on to the Nynehead website and the Clerk will return the originals to the Monitoring Officer at SWTC.</p> <p>(iii) The members approved the Parish Council Quarterly Report for the next publication of the Nynehead Newsletter.</p>
19/158	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were 147 calls into 101 and 999 for the Wellington Rural Beat for the month of January 2020. This was down by 51 calls on the previous month and only one of those calls involved Nynehead, Oake and Bradford on Tone.</p>

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		(vii) PCSO Henderson's report raised awareness of the increasing number of tools being stolen from vans. If possible, owners are encouraged to remove tools from vans at night and to mark tools with postcodes so they can be easily returned if found.
19/159	Rights of Way	(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. Mr Frost highlighted the deterioration of footpath WG8/8 at the bottom of Blackdown View between the gate and the field, following the bad weather. This section of the path has been washed away by the overflowing stream and chippings are required to restore the path to a safe standard. This is a well-used path and part of the Parish Circular Walk. The Clerk will make enquiries with SCC Footpaths and Rights of Way to see what remedial work can be undertaken. (ii) Following a request by Cllr Chris Booth from Wellington Town Council, regarding fingerposts in the Parish, Mr Frost has conducted a survey. He has identified eight fingerposts altogether in the Parish, half of which are in a poor state and require restoration. Historically, this was the responsibility of SCC but this has lapsed due to lack of finance. The Clerk will make enquiries with SCC Footpaths and Rights of Way to see what can be done regarding rejuvenation.
19/160	Highways	(ii) In response to a request from a local resident to consider the state of the road adjacent to the River Tone along Ash Lane, the Clerk contacted SCC Highways. The site was inspected by Martin Stone on the 10 th February. He established that the former repair work was still holding. The building bags and gabion mesh baskets are still in place but he proposes an extension of this. Remedial work will be carried out as soon as is feasible. Mr Stone also identified a slight depression on the carriageway but did not consider this to be a safety defect.
19/161	Receipts and Payments	(i) The Council authorised and instructed the issue of cheques for: (a) The Clerk's Salary for January 2020 (£219.12) and Expenses (£89.40) Total £308.52 Cheque No.000818 Prop. by Mr R Barry and Sec. by Mr G Stead. (b) Woollacott Joinery £24.00 Cheque No.000819 Prop. by Mr R Barry and Sec. by Mr G Stead. (i) SWTC £482.40 Cheque No.000820 Prop. by Mr R Barry and Sec. by Mr G Stead.
19/162	Correspondence	<u>For information only (* received by email, ^ received by post).</u> (i) Somerset Waste Partnership Briefing January 2020* www.somersetwaste.gov.uk (ii) Somerset Community Foundation January Newsletter* www.somersetcf.org.uk (iii) M5 Junction 25 Improvement Scheme Project Newsletter – January 2020* www.alungriffiths.co.uk
19/163	Items requested for next agenda (16 th March 2020)	There were no <u>Items Requested</u> for the next Agenda