

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 14<sup>TH</sup> FEBRUARY 2022 AT THE MEMORIAL HALL, NYNEHEAD

**The meeting started at 19.30 and concluded at 21.37**

<b>Present</b>	Dr J Butterley – Mr G Stead - Mrs A Harcombe – Mr M Vest – Mrs R Ball Risk There were no members of the public.	
22/013	Apologies	PCSO Henderson – Mr J Frost (Parish Footpaths Liaison Officer)
22/014	Declarations of Interest	There were no Declarations of Interest or Dispensations.
22/015	Approval of Minutes	The Minutes of the meeting held 17 <sup>th</sup> January 2022 were approved and signed as a correct record.
22/016	Actions from the previous meeting	<b><u>Annual Appraisal of the Clerk</u></b> – this was completed by Dr J Butterley and Mr G Stead on the 27 <sup>th</sup> January 2022. It was agreed that, as per her contract, the Clerk should now progress, as from 1 <sup>st</sup> January 2022, from SCP7 to SCP8 on the National Salary Awards scale for Local Clerks in England and Wales. The Clerk expressed her concerns about certain financial aspects of her role and the additional number of tasks and time required to fulfil all her duties as the Council embraces new initiatives. Constructive suggestions were made to alleviate the pressure and it was agreed that this would be reviewed in a few months.
22/017	Planning Matters	<p>(i) To report planning application 26/21/0010/NMA application for a Non-Material Amendment to application 26/21/0001 for the removal of the car port, increase in entrance hall width and addition of windows to the utility, WC, hall and snug at Oakridge, Nynehead. Decision of Conditional Approval was made on 14/01/22.</p> <p>(ii) To report planning application 26/21/0008 Erection of an outbuilding for use as a workshop and for the storage of firewood, garden machinery and tools at Mill House, Luckham Bridge Road, Nynehead. Decision of Conditional Approval was made on 21/01/22.</p> <p>(iii) The Members considered planning application 26/22/0001 Demolition of barn and erection of 1 No. detached dwelling with driveway and associated works on land at Upcott, Luckham Bridge Road, Nynehead. Application Type: Full Planning Permission. The Council had no observations to make other than restrictions on any external lighting. The following condition is requested “National Planning Policy Framework (NPPF) Clause 180 (c) and Taunton Deane Adopted Core Strategy 2011 – 2028, Clause 6.46, both recognise the importance of limiting the impact of light pollution from artificial light on local/residential amenity, dark landscapes and dark night skies. In order to minimise light pollution, it is recommended that any outdoor lights associated with this proposed development should be fully shielded or baffled/louvered, directed downwards (mounted horizontally to the ground and not tilted upwards), switched on only when needed (no dusk to dawn lamps), use low energy LED lamps and be designed by a competent person to comply with the current ILP Guidance Note (for Reduction of Obtrusive Light) GN01 and be approved as such by the Borough Council prior to installation/use”</p>
22/018	Parish Council Administration	(i) In the place of Mr Lee Vickery from Boost-IT Media who, at the last moment, was unable to attend this meeting, Mrs Rachael Ball Risk kindly gave a detailed update of progress thus far on the new Nynehead website. All sections of each page were projected on the screen and content was

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		<p>checked and discussed culminating in the compilation of a list of tasks for Mr Vickery to action. Archive material was also discussed and the Members' preferred option is to keep the old website as an archive and put the new website on to a new domain under a new name. Mr Vickery is to investigate costs for hosting both sites and for a new domain. He will be invited to attend the next PC meeting in March to confirm all tasks completed with a view to launching the website immediately thereafter. The Chairman thanked Mrs Ball Risk for all that she has done to progress this site and presented her with an honorarium voucher in appreciation of all her hard work.</p> <p>(ii) The detailed design and works order for the introduction of speed restrictions in Nynehead, with associated costs, are still awaited from SCC Traffic Management. However, following the recent public notice for a 40mph restriction extension on Nynehead Road from Cades roundabout to the turning to the Poole industrial estate, the Clerk has written to Traffic Management. As the now approved LIDL application, which was submitted well after the Nynehead application, comes within 600m (SCC state that a speed limit should not change in less than 600m) of the proposed introduction of a 30mph limit in Nynehead, she has requested that both applications be judged together to hasten progress.</p> <p>(iii) HMRC has now clarified the reason for requesting an unexpected outstanding sum of tax against the salary of the Clerk. The tax code that the Clerk was asked to use for this financial year now requires her to pay tax in advance each month when she submits her salary through PAYE rather than in arrears at the end of the financial year. No overdue payments remain.</p> <p>(iv) The Council considered the request from Wiveliscombe Area Partnership for a financial donation to support Wivey Link. However, in the current economic climate and with only two Nynehead residents registered with Wivey Link, together with the fact that it is not the policy of Nynehead Parish Council to donate to outside organisations, this request was declined. It was agreed, however, that the Parish Council will contribute £200 towards events being organised in Nynehead for the celebration of the Queen's Platinum Jubilee.</p> <p>(v) The Clerk informed the Council that, due to holiday arrangements, she will not now be able to attend the scheduled PC meeting in December. She was asked to explore availability with the Hall Booking Secretary for a meeting in September instead.</p>
22/019	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were four calls into 101 and 999 for Nynehead, Oake, Bradford on Tone and Langford Budville for the month of January 2022 and these involved one public order and one sexual offence, one case of malicious communications and one act of violence against another person. There was also one report of antisocial behaviour. PCSO Henderson will be continuing with her hot spot patrols.</p> <p>(ii) The Council has been alerted to a scam under the title Nextdoor Nynehead. Some residents have received a letter inviting them to download a free App called Nextdoor Nynehead as a way to connect neighbours in need with those who can help. However, upon entering the given code to join, debit card details are immediately requested. The police have been informed and the advice is <b>not to proceed</b> with the request for fear of losing money through fraud. PCSO Henderson has provided booklets that cover different types of prevalent fraud and scams and give prevention advice for protection. These booklets are available for collection from the Memorial Hall or from the Clerk <a href="mailto:nyneheadclerk@gmail.com">nyneheadclerk@gmail.com</a>.</p>

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		(iii) The Nynehead Neighbourhood Watch Scheme has also issued an alert regarding false investment scams – spotting the signs on social media and what to do. Details of this are posted on the notice board by the Memorial Hall.
22/020	Rights of Way	<p>(i) In the absence of Mr J Frost (Parish Paths Liaison Officer), the Clerk read out a report she had received. Mr Frost thanked the Canal group and Mr Ben Tingay for the work they have done in clearing the footpath at the aqueduct over the river, just past the Treatment Plant (WG14/4). This now makes passage much safer. Mr Frost is currently clearing Way Markers and Finger Posts of foliage. One is missing in East Nynehead next to Toogood’s farm where the path joins the road (WG8/3). A replacement is awaited.</p> <p>(ii) Mr Frost, again, put out a call for volunteers to help out with the strimming next season. Anyone interested should contact him on 075148236638 or on 01823 663909 and leave a message. He will get back to you. All tools and equipment are supplied by Somerset County Council.</p>
22/021	Highways	(i) The Clerk had received no correspondence from Somerset Highways Dept.
22/022	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk’s Salary for January 2022 (£282.93) and Expenses (£25.10) Total £308.03 Cheque No.000889 Prop. by Mrs A Harcombe and Sec. by Dr J Butterley</p> <p>(b) Mrs M.S. King £91.59 (Organisation &amp; provisions for Nynehead Natters on 21/01/22 &amp; 04/02/22) Cheque No.000890 Prop. by Mrs A Harcombe and Sec. by Dr J Butterley</p> <p>(c) Mrs D. Harfield £40.00 (Cleaning of Hall after N’Head Natters mtgs on 21/01/22 &amp; 04/02/22) Cheque No.000891 Prop. by Mrs A Harcombe and Sec. by Dr J Butterley</p> <p>(d) Dr Jan Butterley £3.40 (Joomla Wired Ltd – Additional Disc Space for nynehead.org) Cheque No.000892 Prop. by Mrs A Harcombe and Sec. by Dr J Butterley</p>
22/023	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) <b>Temporary road closure of Wiveliscombe Road</b> from the junction with Rectory Road, Norton Fitzwarren, westwards for a total distance of <b>185 metres</b> to allow <b>BT Openreach to gain access to carriageway boxes</b>. The works are expected to commence on <b>28th February 2022</b> and last <b>until 3<sup>rd</sup> March 2022</b> between the hours of <b>21.00-06.00</b> for a total of <b>3 nights</b>.* Please visit <a href="https://one.network/?tm=124684509">https://one.network/?tm=124684509</a> for further information on the alternative route. For information about the works being carried out please contact Sunbelt Rentals on telephone number 03700500792 quoting reference number ttro480085</p> <p>(ii) Somerset Prepared February 2022 Newsletter* <a href="http://www.somersetprepared.org.uk">www.somersetprepared.org.uk</a></p> <p>(iii) Wessex Flood Warden Newsletter – Winter 2021/2022* <a href="http://www.floodwessex.co.uk">www.floodwessex.co.uk</a></p> <p>(iv) <b>Emergency road closure of Luckham Bridge Road, Nynehead</b> from the <b>22nd February 2022 until 25<sup>th</sup> February 2022*</b> For further information please contact <b>Wessex Water</b> on <b>0345 600 4600</b>, quoting reference: <b>ttro029712</b></p> <p>(v) <b>Temporary road closure of Wellington Road, Comeytrove</b> to enable <b>Groundfix Ltd</b> to carry out works laying surface course to <b>tie in new roundabout for Orchard Grove Development</b>. The works are expected to commence on <b>7<sup>th</sup> March 2022</b> and last for three</p>

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		nights <b>until 10th March 2022</b> between the hours of <b>19.00-07.00</b> .* For further information please contact <b>Groundfix Ltd</b> on <b>07929 829 273</b> quoting reference: <b>ttro480523</b> .
22/024	Items requested for next agenda	Items Requested for the next Agenda (14 <sup>th</sup> March 2022): (i) Dr J Butterley requested a rescheduled discussion of the new Nynehead website on screen with Mr L Vickery from Boost-IT Media (ii) Mrs Ball Risk requested the opportunity to give an update on the Jubilee Playing Field and discuss CIL funding for equipment