

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 14<sup>TH</sup> MARCH 2022 AT THE MEMORIAL HALL, NYNEHEAD

**The meeting started at 19.30 and concluded at 21.29**

<b>Present</b>	Dr J Butterley – Mr G Stead - Mrs A Harcombe – Mr M Vest – Mrs R Ball Risk - Mr J Frost (Parish Footpaths Liaison Officer). Mr G Wren (District Councillor) and Mr J Hunt (County Councillor) attended the first part of the meeting. There was one member of the public.	
22/025	Apologies	PCSO Henderson – Cat Sweatman
22/026	Declarations of Interest	There were no Declarations of Interest or Dispensations.
22/027	Approval of Minutes	The Minutes of the meeting held 14 February 2022 were approved and signed as a correct record.
22/028	Actions from the previous meeting	<ol style="list-style-type: none"> <li>1) <b><u>Website update</u></b> – in the absence of Mr Lee Vickery from Boost It Media, Members were updated on progress with the new Nynehead website. The work is now nearing completion and Members agreed that the most expedient way of dealing with archive material was to create a new domain and put the existing website, with the archive material, on to the new domain. This would be named nyneheadarchive.co.uk. Members also agreed, unanimously, the cost of £85.00 for Mr Vickery to migrate the website files. The existing domain, nynehead.org, will be used for the new website.</li> <li>2) <b><u>VAT claim</u></b> – the Clerk has submitted a VAT claim for £122.84</li> <li>3) <b><u>Village Agent</u></b> – Cat Sweatman has a new role within CCS and, consequently, Nynehead has a new Village Agent called Elaine Gardner. Elaine has been with CCS for about four years as Carers Agent and Village Agent and, hence, has considerable experience. She is currently on annual leave but it is hoped that she will be able to attend the PC meeting in April to introduce herself.</li> <li>4) <b><u>County and Parish Council Elections 2022</u></b>– following the on-line Elections 2022 briefing completed by the Clerk, Members were appraised of the timeline and procedure and nomination forms were distributed.</li> <li>5) <b><u>PC meeting date for September</u></b> – it is now confirmed that there will be a PC meeting on the 19<sup>th</sup> September 2022 instead of the 19<sup>th</sup> December 2022, which had to be cancelled due to unavailability of the Clerk.</li> </ol>
22/029	Planning Matters	<ol style="list-style-type: none"> <li>(i) The Members considered planning application 26/22/0003/T notification to fell one Weeping Ash tree within Nynehead Conservation Area at Nynehead Court, Chipley Road, Nynehead. Application Type: Works to trees in Con. Area inc. Felling. The Council had no observations to make.</li> <li>(ii) Members also considered planning application 26/22/0002 Erection of a first floor extension to the side of Ashmore, 1 Monument View, Nynehead. Application Type: Full Planning Permission. Members supported the application but requested a Construction Management Plan to demonstrate how the work will be carried out. There were concerns about public safety in relation to access and parking of works traffic. A frequently used right of way passes directly in front of the property and the Memorial Hall car park can only accommodate vehicles of hirers of the Hall. In addition, Members would like restrictions on any external lighting. The following condition is requested “National Planning Policy Framework (NPPF) Clause 180 (c) and Taunton Deane Adopted Core</li> </ol>

## NYNEHEAD PARISH COUNCIL

		<p>Strategy 2011 – 2028, Clause 6.46, both recognise the importance of limiting the impact of light pollution from artificial light on local/residential amenity, dark landscapes and dark night skies. In order to minimise light pollution, it is recommended that any outdoor lights associated with this proposed development should be fully shielded or baffled/louvered, directed downwards (mounted horizontally to the ground and not tilted upwards), switched on only when needed (no dusk to dawn lamps), use low energy LED lamps and be designed by a competent person to comply with the current ILP Guidance Note (for Reduction of Obtrusive Light) GN01 and be approved as such by the Borough Council prior to installation/use”</p>
22/030	Parish Council Administration	<p>(i) Mrs Rachael Ball Risk gave members an update on the Jubilee Playing Field. Quotes are being pursued for different options to resurface and restore the track so that it can continue to be used for running, bikes and scooters and costs are being considered for 4-5 pieces of static exercise equipment. In addition, costs are being researched for woodland play equipment for younger children and for owl/bird boxes. It is recognised that there is also a need for better benches. Various options are under consideration. The committee has applied for a grant of £4,000 from the Somerset Community Fund towards the purchase of exercise equipment and the Parish Council discussed using some CIL monies for this purpose. After a vote, three of the four eligible councillors agreed to donate the £1,300 of CIL monies which have to be spent by 31<sup>st</sup> March 2023. Mrs Ball Risk concluded with the Playing Field’s plans for the Queen’s Platinum Jubilee which include planting a commemorative tree as part of the Queen’s Green Canopy initiative. Waitrose token funding will be pursued to pay for the official plaque.</p> <p>(ii) The Code of Conduct was reviewed. No changes were necessary and this was adopted by the Council.</p> <p>(iii) The Standing Orders and Financial Regulations were also reviewed. No changes were necessary and these were adopted by the Council.</p> <p>(iv) The Assets Register was reviewed. No changes were necessary.</p> <p>(v) Dr J Butterley and Mr G Stead will conduct the half yearly internal audit of accounts after the next Parish Council meeting on the 4<sup>th</sup> April 2022.</p> <p>(vi) The increased hourly rate paid to the Clerk in line with the new NJC pay scales for 2021-2022 was approved &amp; implemented from 1 April 2021.</p> <p>(vii) Members agreed that the <b>Annual Parish Meeting</b> will take place on <b>Monday 16<sup>th</sup> May at 19.00</b>. It will follow the same format as last year. Representatives of clubs and societies will be invited to give a brief update of their respective activities and there will be the opportunity to meet the newly elected councillors and share views and ideas. Refreshments will be provided. The Clerk has been instructed to start preparations and liaise regarding publicity.</p> <p>(viii) With the increase of instances of fraud and financial exploitation in recent times, the Council discussed the merits of arranging an on-line Fraud Safety webinar for local residents organised, free of charge, by the SW Regional Organised Crime Unit. Recognising that knowledge and prevention are key factors in protection, Members suggested the inclusion of a short presentation on this topic at the Annual Parish Meeting. The Clerk has been instructed to make enquiries and arrangements.</p>

## NYNEHEAD PARISH COUNCIL

		<p>(ix) The Clerk informed Members of a fund raising event on Saturday 26<sup>th</sup> March 2022 at Heywood Farm involving clay shooting, air rifles and archery for all levels of ability in aid of the All Saints Church, Nynehead. Details are posted on the three Parish notice boards.</p> <p>(x) Mr Joe Frost updated the Members of plans for the celebration of the Queen's Platinum Jubilee. Activities and entertainment have now been confirmed and finances pledged to cover the costs. Bunting will be put up and souvenir mugs will be purchased. All children under the age of 16 resident in the Parish are eligible to receive one, free of charge, if they register in advance with Mr Frost by 31<sup>st</sup> March 2022. He can be contacted by email at <a href="mailto:sanjo7@talktalk.net">sanjo7@talktalk.net</a> or by phone on 01823 663909 or 07518236638.</p>
22/031	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were four calls into 101 and 999 for Nynehead, Oake, Bradford on Tone and Langford Budville for the month of February 2022. These involved one suspicious incident, two road related incidents (tree and cable down), one concern for welfare and a need to assist an ambulance. There were no reports of antisocial behaviour. PCSO Henderson will be continuing with her hot spot patrols.</p> <p>(ii) The Nynehead Neighbourhood Watch Scheme has issued an alert regarding false Covid scams. Since the 1<sup>st</sup> January 2022, 412 victims have reported losses totalling over £531,000. Fake text messages pretending to be from the NHS are circulating. Remember the NHS will NEVER ask for payment or personal, financial details. Any suspicious text messages can be forwarded to 7726 (free of charge) or #CovidFrauds. Details of these types of scam are posted on the notice board by the Memorial Hall.</p>
22/032	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. He had no specific observations to make about the footpaths but, with the advance of spring, Mr Frost, again, put out a call for volunteers to help out with the strimming over the coming months. Anyone interested should contact him on 075148236638 or on 01823 663909 and leave a message. He will get back to you. All tools and equipment are supplied by Somerset County Council.</p>
22/033	Highways	<p>(i) The Clerk informed the councillors of the latest update from SCC Traffic Management regarding the introduction of speed restrictions in Nynehead lanes. Kate Brown from SCC Traffic Management has indicated that the 40mph (from the proposed extension in connection with the Lidl store) could be extended to where the proposed 30mph restriction will start at Wharf Cottage. In addition, she believes that the 20mph limit near the playground could be joined, rather than having a short section of 30mph. The reviewed speed readings there, were lower than she thought. The design and processing of works orders have still to be completed but the updated plan should be ready for discussion at the next PC meeting in April.</p>
22/034	Receipts and Payments	<p>The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for February 2022 (£282.75) and Expenses (£120.00) Total £402.75 Cheque No.000893 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(b) SALC £25.00 (Councillor Essentials Training – Roles &amp; Responsibilities) Cheque No.000894 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(c) Mrs M.S.King £89.88 (Organisation &amp; provisions for Nynehead Natters on 04/03/22 &amp; 18/03/22) Cheque No. 000895 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p>

**NYNEHEAD PARISH COUNCIL**

		<p>(d) Mrs D Harfield £40.00 (Cleaning of Hall after N’head Natters mtgs 04/03/22 &amp; 18/03/22) Cheque No.000896 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(e) Nynehead Memorial Hall, Hall hire £34.00 (2 x PC meetings Feb, Mar 2022) Cheque No.000897 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(f) Nynehead Memorial Hall Hire £51.00 (3 x Plat Jubilee meetings 20/01, 10/02,10/03 2022) Cheque No.000898 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(g) Nynehead Memorial Hall Hire £45.00 ( 3 x N’Head Natters mtgs – 21/01, 04/02, 04/03 2022) Cheque No.000899 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p>
22/035	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Update on Fibre Project in this area from Airband*<a href="http://www.airband.co.uk">www.airband.co.uk</a></p> <p>(ii) Somerset Waste Partnership Briefing March 2022*<a href="http://www.somersetwaste.gov.uk">www.somersetwaste.gov.uk</a></p> <p>(iii) Government £150 energy rebate scheme for households occupying properties with a Council Tax Band of A,B,C and D* <a href="http://www.somersetwestandtaunton.gov.uk">www.somersetwestandtaunton.gov.uk</a> or phone 0300 304 8000</p> <p>(iv) M5 Junction 25 Toneway-Creech Castle Junction Improvements* <a href="http://www.alungriffiths.co.uk">www.alungriffiths.co.uk</a></p>
22/036	Items requested for next agenda	<p>Items Requested for the next Agenda (4<sup>th</sup> April 2022):</p> <p>(i) Dr J Butterley requested a further discussion on the completion of the new Nynehead website</p> <p>(ii) All Members requested consideration of the updated speed restrictions plan from SCC Traffic Management.</p> <p>(iii) Dr J Butterley requested a discussion about the advertising and arrangements for the Annual Parish Meeting in May</p>