

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 4TH APRIL 2022 AT THE MEMORIAL HALL, NYNEHEAD

The meeting started at 19.31 and concluded at 20.52

Present	Dr J Butterley - Mr G Stead - Mrs A Harcombe - Mr M Vest - Mr J Frost (Parish Footpaths Liaison Officer). PCSO Henderson - PC Lang (Rural Beat Manager) - Mr G Wren (District Councillor) all attended the first part of the meeting. There were no members of the public.
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22/037	Apologies	Mrs R Ball Risk – Elaine Gardner (Village Agent)
22/038	Declarations of Interest	Mr G Stead declared an interest concerning the planning application 26/22/0007.
22/039	Approval of Minutes	The Minutes of the meeting held 14 March 2022 were approved and signed as a correct record.
22/040	Actions from the previous meeting	<ol style="list-style-type: none"> 1) <u>New Village Agent</u> – Elaine Gardner is the new Village Agent for Nynehead. Her contact details are on the website. She will be attending the Annual Parish Meeting on the 16th May to introduce herself and talk about ways that she can help in the community. 2) <u>Trees in The Hollow</u> – upon the request of concerned residents regarding the condition of some of the trees following the storms and wind of recent months, the landowners have been requested to conduct an inspection and carry out any remedial work deemed necessary. SCC Highways have also been contacted and, at their request, a Google Earth map has been submitted showing exact location. They will be sending out a team to inspect the trees. 3) <u>Debris from landslip and erosion in The Hollow</u> – the Clerk has contacted SCC Highways requesting that a digger be used to clear the solidified debris that has amassed over time on both sides of The Hollow making transit difficult, in places, for both motorists and pedestrians. A system reference number has been generated with confirmation that an inspection will be arranged. Any safety defects identified by the inspecting team will be actioned as necessary. 4) <u>Disconnected telephone line on Nynehead Road at top of The Hollow</u> – the Clerk has reported the disconnected line, which currently dangles precariously on branches and across the road, to BT Openreach. They have inspected this and agreed that it needs to be reattached to the pole. The task has now been passed on to NED - the Network Department responsible for repairing or replacing cable to poles. 5) <u>Police Beat Surgeries</u> – as from May 2022, PCSO Henderson will conduct her monthly Beat Surgeries at both the Memorial Hall car park (at the times advertised on the notice boards) and also in the Orangery at Nynehead Court. In time she will decide which is the best location and notify the Council accordingly. 6) <u>Footpath map</u> – at the request of the Clerk, SWTC has sent an up-to-date digital map showing the footpaths in the Nynehead Parish. This has been put on the new website. 7) <u>VAT Refund</u> – the VAT refund of £122.84, for which the Clerk claimed earlier in the month, has been paid in full into the PC account.
22/041	Planning Matters	(i) To report planning application 26/22/0003/T notification to fell one Weeping Ash tree within Nynehead Conservation Area at Nynehead Court, Chipley Road, Nynehead. Application Type: Works to Trees in Con. Area inc. Felling. Decision of No Objection -Trees was made on 17/03/2022

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		<p>(ii) The Members considered planning application 26/22/0007 Erection of a timber lean-to to be used as a store to the side of the garage at Wimble Barn, Hornshay Farm, Nynehead Road, Nynehead. Application type: Full Planning Permission. Mr G Stead gave details of this planning application for his property and then left the room whilst it was discussed. Members supported the application but requested restrictions on any external lighting. The following condition is requested “National Planning Policy Framework (NPPF) Clause 180 (c) and Taunton Deane Adopted Core Strategy 2011 – 2028, Clause 6.46, both recognise the importance of limiting the impact of light pollution from artificial light on local/residential amenity, dark landscapes and dark night skies. In order to minimise light pollution, it is recommended that any outdoor lights associated with this proposed development should be fully shielded or baffled/louvered, directed downwards (mounted horizontally to the ground and not tilted upwards), switched on only when needed (no dusk to dawn lamps), use low energy LED lamps and be designed by a competent person to comply with the current ILP Guidance Note (for Reduction of Obtrusive Light) GN01 and be approved as such by the Borough Council prior to installation/use”</p>
22/042	Parish Council Administration	<p>(i) Members approved all the suggested deletions from the Nynehead archive website.</p> <p>(ii) Members also approved the domain name of nyneheadarchive.co.uk for the archive site to the Joomla account and the associated costs of £4.99 (plus VAT) on the existing hosting provider and £11.99 (plus VAT) for the nynehead.org (new website) account. In addition, they agreed to pay Mr L Vickery £85.00 to migrate the website files. He is to confirm about compliancy and responsibility of this archive website. All councillors expect the new website go live before Easter.</p> <p>(iii) Arrangements for the Annual Parish meeting on Monday 16th May 2022 were discussed. As in previous years, representatives of clubs and societies will be invited to give a brief update of their respective activities and, in addition, Mr Ashley Jones, the Regional Fraud Protect Advisor from the SW Regional Organised Crime Unit, will give a short presentation and answer any questions on effective ways to recognise and protect against online scams and fraudulent financial exploitation. The meeting will start at 19.00 and continue to 20.00 which should allow sufficient time to share views and ideas with the newly elected councillors over refreshments.</p> <p>(iv) Councillors approved the draft leaflet advertising the Annual Parish meeting and the printing costs of £32.69 for 200 copies. The Clerk has been instructed to proceed with this and arrange delivery to every household during the second week of May.</p> <p>(v) Members welcomed and unanimously approved the amended plan from SCC regarding the introduction of speed restrictions for Nynehead. It is estimated that the cost of introducing a 20/30 mph limit with all associated signs and lines and Traffic Regulation Order will be in the region of £9000. Due to the current high demand in this area, the Traffic Regulation Order could take between 3-6 months to advertise but work on the detailed design and checks for utility services can be carried out at the same time to try to hasten proceedings. The councillors are grateful to Kate Brown from SCC Traffic Management for her support with this project and request that work commence as soon as possible.</p> <p>(vi) Members agreed to appoint Mrs Jill Larcombe to conduct the Annual Internal Audit for 2021/2022 at a cost of £40.00. The audit is scheduled for Wednesday 20th April 2022.</p>

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		<p>(vii) The Bank reconciliation for the 1st January – 31st March 2022 was agreed and signed.</p> <p>(viii) The Expenditure Report and figures for 2021/2022 were reviewed against the budgeted figures and accepted by the Council members. It was agreed that, under General Reserves, the Boost for Reserves should be renamed Operating Reserve and, in the Earmarked Reserves, the two funding provisions for the defibrillators should be amalgamated. In future, separate provision will be made in Earmarked Reserves for Nynehead Natters and for Dog Bin Emptying Costs.</p> <p>(ix) Dr J Butterley was nominated to represent the Nynehead Parish Council on the Memorial Hall Committee and the designated form was signed.</p>
22/043	Police Report	<p>(i) PCSO Henderson gave her monthly report. There were 3 calls into 101 and 999 for Nynehead, Oake, Bradford on Tone and Langford Budville for the month of March 2022. These calls involved two acts of violence against a person and one public order offence. There were no reports of antisocial behaviour. PCSO Henderson will be continuing with her hot spot patrols.</p> <p>(ii) PCSO Henderson introduced PC Rachael Lang who is the new Rural Beat Manager for this area.</p> <p>(iii) The Nynehead Neighbourhood Watch Scheme issued a warning about electronic payment frauds. Details of this and the best means of protection are posted on the notice board by the Memorial Hall.</p>
22/044	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. It is pleasing to see the footpaths drying up after so much mud and the reopening of the gardens at Nynehead Court is also very welcome. Although not a public footpath, the gardens offer a most interesting walk. Dogs are welcome but must be kept on leads at all times and any dog mess must be cleared up and deposited in the bins provided.</p> <p>(ii) The handrail on footpath WG8/21 (on the steep steps on the Chipley Road) has been damaged and needs repairing or replacing. The Clerk will report this to the Footpaths and Rights of Way Department at SCC. Care on these steps should be exercised in the meantime.</p> <p>(iii) Volunteers are required to help with strimming the footpaths over the summer period. Mr Joe Frost can be contacted on 01823 663909 or on 075148236638. If unavailable, messages can be left and Mr Frost will return the call. All training and equipment are supplied by Somerset County Council.</p>
22/045	Highways	<p>(i) The Clerk had received no further correspondence from Somerset Highways Dept.</p>
22/046	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk’s Salary for March 2022 (£238.48) and Expenses (£119.27) Total £357.75 Cheque No.000900 Prop. by Mr G Stead and Sec. by Mrs A Harcombe</p> <p>(b) Mrs M.S.King £41.25 (Organisation & provisions for Nynehead Natters on 01/04/22) Cheque No.000901 Prop. by Mr G Stead and Sec. by Mrs A Harcombe</p> <p>(c) Dr Jan Butterley £3.40 (Joomla Wired Ltd – Additional Disc Space for nynehead.org) Cheque No.000902 Prop. by Mr G Stead and Sec. by Mrs A Harcombe</p> <p>(d) SALC £20.00 (Training for the May Elections) Cheque No.000903 Prop. by Mr G Stead and Sec. by Mrs A Harcombe</p>
22/047	Correspondence	<u>For information only (* received by email, ^ received by post).</u>
22/048	Items requested for next agenda	Items Requested for the next Agenda (16 th May 2022)

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