

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 15<sup>th</sup> April 2024 AT THE MEMORIAL HALL, NYNEHEAD

**The meeting started at 19.30 and concluded at 21.45**

<b>Present</b>	Dr J Butterley - Mrs A Harcombe – Mr M Vest– Mr J Toye - Mr J Frost (Parish Footpaths Liaison Officer) – Mr Frank Meadows	
24/082	Apologies	– Mrs R Ball Risk (Maternity Leave) PCSO Henderson
24/083	Declarations of Interest	There were no Declarations of Interest or Dispensations.
24/084	Approval of Minutes	The Minutes of the meeting held 25 <sup>th</sup> March were approved and signed as a correct record.
24/085	Actions from the previous meeting	<p>(i) <b>The King’s Portrait</b> has been delivered and will be offered to the Memorial Hall. Nynehead Club will display the picture if unwanted by the Hall.</p> <p>(ii) The Internal Audit was carried out by Jill Larcome on the 11<sup>th</sup> April. In her report she made the following suggestions:</p> <ul style="list-style-type: none"> <li>- a Reserves Policy will be created for Nynehead Parish Council (NPC).</li> <li>- the 3 year budgeting reference in the Financial Regulations will be reinstated.</li> <li>-The Clerk’s salary will be paid net of tax, starting with the April 2024 salary, and paid by NPC with the other BACS payments.</li> <li>- Bank signatories, especially the Chair, are to log in to the NPC accounts regularly to check the balances.</li> </ul> <p>(iii) Members approved that the Clerk and Dr J Butterley will make an application for the SALC Health and Wellbeing Small Grants scheme, an appointment has been booked to discuss this application.</p> <p>(iv) Following approval by Members of the Risk Management Assessment for NPC Physical Assets, along with The Code of Conduct, Standing Orders and Financial Regulations were uploaded onto <a href="http://www.nynehead.org">www.nynehead.org</a> .</p> <p>(v) Jacqui Young (Village Agent) was asked to attend Nynehead Natters (email sent in January 2024).</p> <p>(vi) <b>Repair Café</b> – Mr J Toye kindly visited the Repair Cafe at Langford Budville village hall on Saturday April 13<sup>th</sup>. NPC could be interested in setting up a Repair Café in Nynehead on a similar twice-yearly basis, ideally on a Saturday but possibly on a Friday to link with Nynehead Natters. The 15 volunteers offered repairs to computers, clocks, clothing, jewellery, electrical items and general repairs, including sewing machines. A knife-sharpening session was set up in a separate room: (some locations insist on that being outside, but it appeared to present no risk to the hall by being indoors). The atmosphere was lively, with enthusiastic volunteers and users. There is no charge for its services, just donations, the proceeds of which go to the costs of running the Repair Café organisation. The Repair Cafe does not get involved in the running of refreshments. Mr Toye summed up his report “<i>A Repair Cafe would in my view be an asset to the community and be well received</i>”.</p> <p>(vii) Following an agreement by Members to publicise the Brewhouse and Victim Support Charities on <a href="http://www.nynehead.org">www.nynehead.org</a>, advice from Mrs R Ball Risk will be sought when she returns from maternity leave.</p>
24/086	Planning Matters	(i) There were no Planning applications to discuss.
24/087	Parish Council Administration	<p>(i) Scribe Payments and Receipts - noted</p> <p>(ii) Payments List for 2023-24 - noted</p> <p>(iii) Bank Reconciliation 1<sup>st</sup> Jan 2024-31<sup>st</sup> March - noted</p>

**NYNEHEAD PARISH COUNCIL**

		<p>(iv) Plans were made for the <b>Annual Parish Meeting on 20<sup>th</sup> May</b> at 7pm in Nynehead Memorial Hall. All Nynehead residents plus representatives from Nynehead Clubs and Societies, the Church and other interested parties are invited to attend. There will be wine and light refreshments served. Members approved the costs for the refreshments. The Annual Parish Meeting will be followed at around 8pm by the May Parish Council Meeting.</p> <p>(iv) Members agreed to continue funding <b>Nynehead Archive</b>.</p> <p>(v) Members discussed applying for Speed Indicative Devices. The Clerk will make enquiries into the need for a Community Speedwatch scheme prior to applying for a grant to fund the devices.</p> <p>(vi) Time was spent discussing the Memorial Hall Trust Deed and the new draft Hall governance document. NPC is the custodian trustee of the Hall, not a managing or representative trustee. It was agreed that any representative from the Parish Council attending the Memorial Hall committee meetings does so as a liaison officer.</p>
24/088	Police Report	<p>(i) Crime Stats for March - There was 3 police reports for Nynehead, Oake, Bradford on Tone, Langford Budville 1 Vehicle offence – Attempted break in to a vehicle, 1 Harassment, 1 Theft. There were no reports of Antisocial behaviour..</p>
24/089	Rights of Way	<p>(i) Joe Frost, Footpath liaison officer gave the following report  <i>“Nothing much to report this month. Ben Tingay has started strimming, thanks to him for carrying on this year. I have been clearing finger posts and way markers. I would like to ask regular walkers to clear any that I may have missed. Ploughing has at long last started and I would again like to ask farmers and tenants to reinstate any footpaths that have been ploughed up.”</i></p>
24/090	Highways	<p>Members noted that many of the roundels placed for the Speed Reduction scheme in August are already showing marked deficiencies. NPC will ask Somerset Highways if there will be on going maintenance to ensure these road markings are kept intact.</p> <p>Mr M Vest attended the Highways sub-committee of the LCN and reported to the Council.</p> <p>Mr J Toye has continued his work on progressing the Automated Flood Markers. Currently survey work is being undertaken.</p>
24/091	Receipts and Payments	<p>(i) The Council authorised and instructed payment for:</p> <p>(a) The Clerk’s Salary (277.86) and Expenses for March(20.00) Total <b>£297.86</b></p> <p>(b) Ms M King (Nynehead Natters 22<sup>nd</sup> Mar) <b>£ 46.20</b></p> <p>(c) SALC (Course fee Essential Clerk 3) <b>£30.00</b></p>
24/092	Correspondence	<p>(i) <a href="mailto:volunteers@ageuksomerset.org.uk">volunteers@ageuksomerset.org.uk</a></p>
24/093	Items requested for next agenda	<p>Items Requested for the next Agenda (20<sup>th</sup> May 2024):</p> <p>(i) Approval of Reserves Policy for NPC</p>