

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 14<sup>th</sup> APRIL 2025 AT THE MEMORIAL CLUB, NYNEHEAD

**The meeting started at 19.30 and concluded at 22.00**

<b>Present</b>	Dr J Butterley - Mr J Toye - Mrs R Ball Risk - Mr M Vest – Mr J Frost (Parish Footpaths Liaison Officer) – Mr G Wren (Somerset Councillor) attended the first part of the meeting. Mrs Caroline Neary, Mr Frank Meadows	
25/202	Apologies	– PCSO Henderson, Mrs A Harcombe
25/203	Declarations of Interest	There were no Declarations of Interest or Dispensations.
25/204	Approval of Minutes	The Minutes of the meeting held 17th March were approved and signed as a correct record.
25/205	Actions from the previous meeting	<ul style="list-style-type: none"> <li>(i) VAT 126 reclaimed on 20/03/2025 - £219.68</li> <li>(ii) The Internal Audit was undertaken by Jill Larcombe on 10<sup>th</sup> April. She has signed off the Annual Internal Audit Form (pg 4 of AGAR) and we are now awaiting her written report. Looking ahead to next year’s internal audit, the Clerk will upload all payment invoices onto Scribe so that the auditor can audit remotely with a zoom interview for questions. This should reduce time and travelling expenses for the audit.</li> <li>(iii) JT and VH attended an <b>Emergency Plan workshop</b> in Oake on 25<sup>th</sup> March.</li> <li>(iv) Repair to <b>Lower Nynehead notice board</b>. Wadham Fencing has very generously repaired the loose post by fitting a spur post. The notice board is now firmly anchored.</li> <li>(v) <b>Google Analytics</b> for Nynehead.org (17<sup>th</sup> March – 13<sup>th</sup> April) showed 172 active users with 615 views.</li> <li>(vi) The Whatsapp group <b>Nynehead Now</b> - the digital noticeboard for Nynehead run by Mr Jeremy Toye continues to attract new members with the group now numbering 44.</li> </ul>
25/206	Planning Matters	<p>Planning Application - <b>26/25/0003</b> Island Cottage fence</p> <p><b>NPC response</b> - Following questions from parishioners Nynehead Parish Council would like to ask the planning officers whether the new fence makes the junction more difficult to negotiate if it restricts the vision of drivers coming from the direction of Langford Budville who are turning right towards Wellington, at the furthest point of the Island Cottage garden. The owner of Island Cottage told Members of the Parish Council that, in their opinion, in places the highway has been improved by removal of vegetation growing near/over the wall of the garden.</p>
25/207	Parish Council Administration	<ul style="list-style-type: none"> <li>(i) <b>Annual Accounting Statement for 2024-25</b> - Approved</li> <li>(ii) <b>Certificate of Exemption for 2024-25</b> - Approved</li> <li>(iii) Q4 Bank Reconciliation - noted</li> <li>(iv) Scribe Receipts and Payments -noted</li> <li>(v) Members agreed to review the reserves for 2025-26 once the precept is received.</li> <li>(vi) Work will continue on the <b>Emergency Plan for Nynehead</b> with the aim of a draft being available for the Annual Parish Meeting on the 19<sup>th</sup> May. It is hoped that residents will come forward to fill the various volunteer roles being sought.</li> <li>(viii) Members agreed to publicise the <b>Annual Parish Meeting on Monday 19<sup>th</sup> May</b> through flyers, notices and the WhatsApp group Nynehead Now, and agreed that wine, soft drinks and light refreshments will be provided.</li> </ul>

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25/208	Police Report	Nynehead, Oake, Bradford on Tone, Langford Budville. Crime Stats for March, these calls involved: 1 Criminal damage, 1 Malicious communications, 1 Harassment
25/209	Rights of Way	(i) <b>Footpath Report from Mr Joe Frost</b> (Footpath Liaison Officer) The eastern part of <i>footpath WG8/2 from beyond the Fruit Farm to Gypsy Lane has been partially ploughed over during the planting of a potato crop. Also footpath WG 8/13 has been ploughed up where a crop has been planted right up to the hedgerow.</i> The Clerk will try to contact the farmer who has planted these crops and ask for the footpaths to be reinstated.
25/210	Highways	(i) <b>Hornshay Flood prevention report</b> Mr & Mrs Darby (landowners at Hornshay), Mr M Vest and Mr J Toye inspected flood run-off at White railings on the Nynehead Road. They found road drainage issues: blocked access points, high roadside channels, debris-filled gullies, and a partially obstructed pipe under the road. Leat clearance is needed, and collapsed railings pose a hazard. Upstream, the leat lacks river connection, making expansion costly. Downstream, the leat flows well, but field flooding occurs. Action points include: MV to lobby Highways for cleaning and repairs, potentially authorizing third-party work. Highways to address flood signs and height gauges. The Landowners to clear the leat banks, excluding river work. NPC will seek funds for long-term river flooding mitigation. Mr M Vest has recently had a site visit with the Mr Gwyn Hughes senior SC Highways Officer who has agreed to work to find a budget to undertake some of the necessary work. (ii) Update on <b>Speed Indicator Device</b> - Applications to the Police Road Safety Fund grant are currently closed. The Clerk will continue to monitor the grant webpage with the aim of applying for the grant as soon as applications can be submitted. The installation of the two posts for the SIDs has been paused until a grant is obtained.
25/211	Receipts and Payments	(i) The Council authorised and instructed payment for: (a) The Clerk's Salary (£297.08) and Expenses (£20) Total <b>£317.08</b> (b) HMRC (Clerk's Tax for March) <b>£74.20</b> (c) Mr J Toye (Cloudways reimburse Oct 24-Mar 25) <b>£65.67</b> (d) Nynehead Memorial Hall (Hire for PCMs x3 £72, Hire for N'head Natters x 5 £120) Total <b>£192.00</b>
25/212	Correspondence	V E Day Celebrations – Members discussed the email from the Vice Lord Lieutenant of Somerset regarding <b>VE Day 80 on May 8<sup>th</sup></b> . It was agreed that Nynehead Natters on Friday 9 <sup>th</sup> May (2pm to 4pm) would be an apt time to celebrate this occasion. A commemorative flag will be purchased and flown from the Memorial Hall flagpole.
25/213	Items requested for next agenda	Items Requested for the next Agenda (19 <sup>th</sup> May 2025): (i) Google analytics report for www.nynehead.org