

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 20 FEBRUARY 2023 AT THE MEMORIAL HALL, NYNEHEAD

**The meeting started at 19.30 and concluded at 21.45**

<b>Present</b>	Dr J Butterley - Mrs A Harcombe – Mr M Vest – Mrs R Ball Risk –Mr J Toye- Mr J Frost (Parish Footpaths Liaison Officer) – Mr G Wren (District Councillor) attended the first part of the meeting. There were no members of the public.	
23/013	Apologies	PCSO Henderson
23/014	Declarations of Interest	There were no Declarations of Interest or Dispensations.
23/015	Co-optation of Councillor	Proposed by Dr J Butterley and seconded by Mrs R Ball Risk, Mr J Toye was co-opted on to the Council. A Declaration of Office was signed.
23/016	Approval of Minutes	The Minutes of the meeting held 16 January 2023 were approved and signed as a correct record.
23/017	Actions from the previous meeting	<p><b>1. The Council is able to co-opt Jeremy Toye as a Councillor</b> as the Casual Vacancy advert did not attract any requests for an election.</p> <p><b>2. External Audit</b> for 22/23 is booked with Jill Larcombe for 11<sup>th</sup> May at a cost of £50. The Clerk and Judy Jones to attend.</p> <p><b>3. The Request for new flood markers on Nynehead Road</b> and work to clear blocked drains on Chipley Road by the railway bridge The Clerk contacted Somerset Highways for an update ( SCC ref no. 668657). It has been marked for a site visit after April 5<sup>th</sup>.</p> <p><b>4. First Aid Training</b> Bookings for have been good. A maximum of 12 people can book per session. The session for 16<sup>th</sup> February was fully booked, session on 23<sup>rd</sup> has 3 spaces remaining, the 2-3pm session on Saturday 4<sup>th</sup> March has one space. There are currently 8 spaces available on the 3.30-4.30pm session on Saturday 4<sup>th</sup>.</p>
23/018	Planning Matters	There were no Planning Matters
23/019	Parish Council Administration	<p>(i) Mr M Vest was voted in as Vice-Chair</p> <p>(ii) Members are considering SCRIBE (a purpose built cloud application for Councils to manage their financial accounts and other business). Before converting the Parish affairs to Scribe the Clerk will attempt to find local users of the package and hear their views on its use.</p> <p>(iii) Members discussed a community event in the afternoon of Monday 8<sup>th</sup> May to celebrate the Coronation of King Charles. More details will be published once plans are finalised.</p> <p>(iv) There was unanimous support to progress towards online banking for the Parish Council's bank accounts. The Clerk will investigate this further and report next meeting.</p> <p>(v) Members agreed to send Agendas by email to those who wished to receive it but hard copies would still be hand delivered if requested.</p> <p>(vi) Work continues on the newest website, it should be completed by the next Council meeting. The website hosting has been set up with Cloudways, this will be 10 US dollars per month, for both <a href="http://nynehead.org">nynehead.org</a> and <a href="http://nyneheadarchive.co.uk">nyneheadarchive.co.uk</a>. Members discussed payment for this service, which has to be by bank card. It was agreed that Jeremy Toye would manage this going forward, and that a lump sum for 6 months would be allocated in advance. There is also likely to be an invoice from Mr L Vickery when his hosting service is terminated.</p>
23/020	Police Report	In the absence of PCSO Henderson, the Clerk read out a report she had received. There were 4 calls into 101 and 999 for Nynehead, Oake, Bradford on Tone, Langford Budville for the month of January. These calls were: 1 Harassment 1 Public order 2 Criminal damage.

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		<p>There were no calls to police for Anti-social Behaviour in Nynhead, Oake, Bradford on Tone or Langford Budville in January.</p> <p>Appeal for information: Nynhead Memorial Hall front door lock was damaged between Wednesday 11th January at around 5PM and Thursday 12th at 4PM. If you are have any information please call 101 and quote 5223012605.</p> <p><b>Additional note:</b> it is now believed the damage to the door was caused accidentally.</p>
23/021	Rights of Way	<p>(i) Mr J Frost reported that: <i>Kissing gate WG8/6-WG14/4 (next to the water treatment plant on the Wharf Cottage path junction – this gate needs to be repaired or replaced, damage is believed to be caused by cyclists forcing their bikes through the gate. Could I remind people that cyclists are not supposed to use the footpaths.</i></p> <p><i>A Finger Post (WG8/3) needs replacing at East Nynhead, next to Toogoods Farm. This was reported pre-Covid. Finger posts are placed where a footpath joins the highway.</i></p> <p>(ii) The Trustees and Friends of the Grand Western Canal (FGWCT) are asking for support and feedback on a project to promote the footpaths on or near the old line as a Heritage and Wildlife corridor. Initially the following sites are being investigated : French Weir (Long Run Meadow), Silk Mills (Park and Ride), Allerford (near the Victory Inn), Rewe Reserve (Somerset Wildlife Trust site).</p> <p>(iii) The Clerk reported that Rachel Pearce, Senior Rights of Way Officer for SCC is awaiting internal advice regarding the footpath diversion to Bradford on Tone.</p>
23/022	Highways	<p>(i) Regarding Speed Limit: An Email from Kate Brown was received on February 9<sup>th</sup> (the date the notice period was up) stating that no objections were received, which is good news. She wrote 'I visited the site with my colleague last week to finalise the design and he is currently preparing the works order to submit to our contractor. Unfortunately we are unable to submit any new works as our contractor is fully committed carrying out winter maintenance.....Once I am able to get a programme date from them then I will update you.</p> <p>(ii) Members discussed how to warn motorists about the depth of water, when flooded, at the two river crossings of the River Tone in Nynhead. The Clerk will contact SCC Highways to ask for 'Road Liable to Flooding' signs on either side of these areas.</p>
23/023	Receipts and Payments	<p>The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for January 2023 (£331.52) and Expenses (£63.10) Total £395.42Cheque No.000946 Prop by Dr J Butterley and Sec by Mrs R Ball Risk.</p> <p>(b) Mrs R Ball Risk (£24.91) Flyers for First Aid Training Chq no. 000947 Prop by Mrs A Harcombe and Sec by Mrs Ball Risk</p> <p>(c) Mr M Vest (£116.28) East N'head Defib Pads x 2 Chq no. 000948 Prop by Mrs A Harcombe and Sec by Mrs Ball Risk</p> <p>(d) M.S.King (£96.98) Organisation &amp; provisions Nynhead Natters mtgs on 20/01/23, 03/02/23 Chq no. 000949 Prop by Mrs A Harcombe and Sec by Mrs Ball Risk</p>
23/024	Correspondence	<u>For information only (* received by email, ^ received by post).</u>
23/025	Items requested for next agenda	<p>Items Requested for the next Agenda (20<sup>th</sup> March 2023):</p> <p>(i) An update on the Nynhead Website</p> <p>(ii) An update on the footpath diversion to Bradford-on-Tone</p> <p>(iii) To approve a cheque for Wiveliscombe First Responders</p> <p>(iv) Clerk to add Budget v Actual</p>