

## NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 18<sup>TH</sup> JANUARY 2021.  
MEETING HELD REMOTELY (VIA ZOOM) DUE TO COVID-19 RESTRICTIONS.

**The meeting started at 19.00 and concluded at 20.50**

<b>Present remotely</b>	Dr J Butterley – Mr G Stead – Mr M Vest – Mr T Powell-Gill. Mr G Wren (District Councillor) and Mr J Hunt (County Councillor) attended for part of the meeting. There were no members of the public	
21/001	Apologies	Mrs A Harcombe - PCSO Henderson – Cat Sweatman
21/002	Declarations of Interest	There were no Declarations of Interest or Dispensations.
21/003	Co-option of councillor	Proposed by Dr J Butterley and seconded by Mr G Stead, Mr T Powell-Gill was co-opted on to the Council. A Declaration of Office was signed.
21/004	Approval of Minutes	The Minutes of the meeting held 21 December 2020 were approved and signed as a correct record.
21/005	Actions from the previous meeting	<ol style="list-style-type: none"> <li>1) <b><u>Receipt of grant from the TDBC Defibrillator Fund</u></b> – the Clerk confirmed that £1220 had been paid into the NPC account in December. Once the Council has received a quote for installation and confirmation from the insurance company, the defibrillator for East Nynehead can be purchased and installed.</li> <li>2) <b><u>The Climate Emergency Community Fund</u></b> – the Clerk confirmed that the application for a grant towards the costs of implementing speed restrictions in Nynehead had been submitted on the 8<sup>th</sup> January 2021.</li> <li>3) <b><u>Annual Appraisal of the Clerk</u></b> – this was successfully completed by Dr J Butterley and Mr G Stead on the 13<sup>th</sup> January 2021. It was agreed that, as per her contract, the Clerk should now progress, as from January 2021, from SCP6 to SCP7 on the National Salary Awards scale for Local Clerks in England and Wales and that the Home Working allowance should be raised by £5.00 per month. As requested, the Clerk has revised the overview of her responsibilities throughout the year and has distributed this to all councillors to raise awareness of particularly busy months. It was agreed that the Clerk would charge for additional hours when required tasks exceeded the 22 hours for which she is contracted per month.</li> </ol>
21/006	Planning Matters	(i) To report planning application 26/20/0012/T Notification to fell one Ash tree within Nynehead Conservation Area at Nynehead Court, Nynehead. Decision of No Objection – Trees made 07/01/2021.
21/007	Parish Council Administration	<ol style="list-style-type: none"> <li>(i) Members considered the locations proposed by SCC for possible 30mph speed limits for Nynehead and East Nynehead. Views about this and the actual limits were varied and, in the absence of one councillor, it was agreed that every member would canvas some local residents and send their collective observations to the Clerk who would compile and distribute a summary for discussion at the next meeting. It was agreed that the initial speed surveys should not be conducted until traffic had resumed to its normal flow, post lockdown. The Clerk will notify SCC Traffic Management.</li> <li>(ii) The Bank reconciliation for the 1<sup>st</sup> October – 31<sup>st</sup> December 2020 was agreed and signed.</li> <li>(iii) Members considered the merits of creating a welcome pack for new residents in Nynehead. The intention is to provide key information about the parish and local area in order to facilitate settling into a new</li> </ol>

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		<p>community and to provide the opportunity to engage with different aspects of village life. It was agreed that this should complement the Nynehead News and that there should be close collaboration with Rosemary Lea regarding the format. Mr T Powell-Gill will compile a draft for discussion at the next meeting.</p> <p>(iv) The next meeting of the Wellington Town Council Network Partnership Group will take place on the 12<sup>th</sup> February 2021. The matrix highlighting the functions and services of neighbouring parishes is nearing completion but further meaningful progress is unlikely until a decision is taken as to whether, or not, Somerset will become a unitary authority. This will be reviewed at the next Parish Council meeting.</p> <p>(v) Upon the request of a local resident, the Council considered the purchase of stone chippings for the footpath at the end of Blackdown View. It was acknowledged that all the paths are very slippery at the current time but this particular stretch of path is owned by SCC and is their responsibility. They would also be liable in the event of accident or injury. The Clerk will contact SCC to request remedial action.</p> <p>(vi) Mr T Powell-Gill volunteered to succeed Mr Frank Meadows following his request to step down from the task of conducting the monthly check of the defibrillator at the Nynehead Memorial Hall. Mr Powell-Gill will liaise with Mr Meadows and take over with immediate effect. The Council expressed thanks to Mr Meadows for this service over the years.</p>
21/008	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were 188 calls into 101 and 999 for the Wellington Rural Beat for the month of December 2020. One call concerned the Nynehead, Oake, Bradford on Tone, Langford Budville area involving a service engineer being bitten inside a house by a dog. There were eighteen calls regarding ASB across the whole of the rural beat in December but none involved Nynehead, Oake, Langford Budville or Bradford on Tone</p> <p>(ii) In the last few weeks there have been a number of diesel thefts from farms in high quantities. There have also been fuel thefts from lorries, vehicles and trailers with containers and larger vans. Up to 2,000L have been stolen in a night. Any information should be passed on to 101 or the Rural Affairs unit text service.</p> <p>(iii) Action Fraud is warning the public to remain vigilant as criminals start to take advantage of the roll out of the coronavirus vaccine to commit fraud. Remember <b>the vaccine is free of charge</b> (The NHS will never ask for bank account/card details). <b>The NHS will never arrive unannounced to your home</b> to administer the vaccine and will never ask to see personal documents to prove your identity. If you receive any phone calls, texts or email messages that you believe to be fraudulent, report this to Action Fraud on 0300 123 2040 or via <a href="http://www.actionfraud.police.uk">www.actionfraud.police.uk</a></p>
21/009	Rights of Way	<p>(i) In the absence of Mr Joe Frost (Parish Paths Liaison Officer), the Clerk read out a report she had received. Mr Frost and Mr Tingay both expressed thanks for the vouchers they were given by the Council in appreciation of their strimming activities last year. The new metal gate installed at Wharf Cottage is a significant improvement upon the one damaged some months ago but walkers are reminded to social distance on the narrow sections of the footpaths which are being used more and more during this current lockdown, even though they are saturated and extremely slippery. Thanks were also expressed to Mr Robin Darby for the straw and woodchips put down in some of the worst muddy gateways, especially around the fields near the Court. Dog owners are asked to be very careful near sheep, of which there are many in the fields this year. Finally, footpath WG8/2 at Gypsy lane, East Nynehead has been subject to large quantities of</p>

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		unsightly fly tipping recently. The public is asked to be vigilant and report the vehicles or registration numbers of offenders to the police.
21/010	Highways	(i) The Clerk had received no correspondence from Somerset Highways Dept.
21/011	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for December 2020 (£292.32) and Expenses (£15.00) Total £307.32 Cheque No.000845 Prop. by Dr J Butterley and Sec. by Mr G Stead.</p> <p>(b) Dr J Butterley £60.00 (Waitrose vouchers for J. Frost &amp; B. Tingay in recognition of Footpath maintenance) Cheque No.000846 Prop. by Mr G Stead and Sec. by Mr T Powell-Gill.</p> <p>(ii) To note Receipts</p> <p>(a) TDBC Defibrillator Fund £1220.00</p>
21/012	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) <u>SCC Coronavirus update*</u> <a href="https://www.somerset.gov.uk/coronavirus/covid-19-latest-advice/">https://www.somerset.gov.uk/coronavirus/covid-19-latest-advice/</a></p> <p>(ii) <u>Diabetes Prevention Programme*</u> <a href="https://preventing-diabetes.co.uk/somerset">https://preventing-diabetes.co.uk/somerset</a></p> <p>(iii) <u>M5 Junction 25 Improvement Scheme Project Newsletter – Jan 2021*</u> <a href="http://www.alungriffiths.co.uk">www.alungriffiths.co.uk</a></p>
21/013	Items requested for next agenda	<p>Items Requested for the next Agenda (15<sup>th</sup> February 2021):</p> <p>(i) Mr Stead requested a discussion on local speed management proposals for SCC following a compilation of views from both councillors and residents.</p> <p>(ii) Mr T Powell-Gill will present for discussion a draft welcome information sheet for newcomers to Nynehead.</p> <p>(iii) Mr M Vest requested a further update on discussions between Wellington Town Council and neighbouring parishes following their next scheduled Zoom meeting in February.</p> <p>(iv) Mr M Vest requested a discussion of future objectives for Nynehead.</p> <p>(v) Mr G Stead requested a change of date for the Annual Parish Meeting and the NPC meeting. Councillors are to confirm the 10<sup>th</sup> May 2021 (rather than the scheduled 17<sup>th</sup>)</p>