

## NYNEHEAD PARISH COUNCIL

### MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 19<sup>TH</sup> JULY 2021 AT THE MEMORIAL HALL, NYNEHEAD

**The meeting started at 19.30 and concluded at 21.19**

<b>Present</b>	Dr J Butterley – Mr G Stead – Mrs A Harcombe – Mr M Vest – Mrs C Sweatman (Village Agent) - Mr G Wren (District Councillor) attended the first part of the meeting. There were no members of the public.	
21/077	Apologies	Mr J Frost (Parish Footpaths Liaison Officer) – PCSO Henderson
21/078	Declarations of Interest	There were no Declarations of Interest or Dispensations.
21/079	Approval of Minutes	The Minutes of the meeting held 21 June 2021 were approved and signed as a correct record.
21/080	Actions from the previous meeting	<ol style="list-style-type: none"> <li>1) <b><u>Dangerous trees in The Hollow</u></b> – the Parish Council is grateful to Mr and Mrs Darby for their notification that the trees causing concern have now been cleared.</li> <li>2) <b><u>External Audit</u></b> – the Clerk has received notification from the external auditors P K Littlejohn that the exempt status for the year ended 31 March 2021 submitted by Nynehead Parish Council has been logged. There were no areas of non-compliance and no review needs to be performed.</li> </ol>
21/081	Planning Matters	<p>(i) The members considered amendments to planning application 26/21/0005. Erection of security fencing and change of use of yard areas for external storage at Unit 6 Poole Industrial Estate, East Nynehead Road, Nynehead. Application Type: Full Planning Permission. Members were of the opinion that the revised diagram published by SWTC Planning, with no supporting text or additional information, was insufficient to change their initial decision. They therefore remain opposed to the planning application due to this site and its current use being incompatible with adjacent residential amenity. The decision regarding security fencing and the change of use of the yard areas should be delayed until the on-going environmental issues regarding working hours, noise and the dust and dirt created by the current occupant are resolved with local residents. They continue to recommend that a full environmental impact study be undertaken before any decision is made. In addition, there should be restrictions on external lighting. The following condition is requested “National Planning Policy Framework (NPPF) Clause 180 (c) and Taunton Deane Adopted Core Strategy 2011 – 2028, Clause 6.46, both recognise the importance of limiting the impact of light pollution from artificial light on local/residential amenity, dark landscapes and dark night skies. In order to minimise light pollution, it is recommended that any outdoor lights associated with this proposed development should be fully shielded or baffled/louvered, directed downwards (mounted horizontally to the ground and not tilted upwards), switched on only when needed (no dusk to dawn lamps), use low energy LED lamps and be designed by a competent person to comply with the current ILP Guidance Note (for Reduction of Obtrusive Light) GN01 and be approved as such by the Borough Council prior to installation/use”</p> <p>(ii) The members also considered planning application 26/21/0006/CQ. Prior approval for proposed change of use from agricultural building to dwelling house (Class C3) and associated building operations at Barn A, Havilands</p>

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		<p>Farm, East Nynehead. Application Type: Class Q Notification. The Council had no observations to make other than restrictions on any external lighting. The following condition is requested “National Planning Policy Framework (NPPF) Clause 180 (c) and Taunton Deane Adopted Core Strategy 2011 – 2028, Clause 6.46, both recognise the importance of limiting the impact of light pollution from artificial light on local/residential amenity, dark landscapes and dark night skies. In order to minimise light pollution, it is recommended that any outdoor lights associated with this proposed development should be fully shielded or baffled/louvered, directed downwards (mounted horizontally to the ground and not tilted upwards), switched on only when needed (no dusk to dawn lamps), use low energy LED lamps and be designed by a competent person to comply with the current ILP Guidance Note (for Reduction of Obtrusive Light) GN01 and be approved as such by the Borough Council prior to installation/use”</p>
21/082	Parish Council Administration	<p>(i) Mr Lee Vickery from Boost It Media updated the Council on the basic design and structure of the new website, based on the cumulative ideas submitted by members following the last meeting. The costs of creating the pages and transferring information would be £695 with the annual cost of the domain registration £15 and hosting the website a further £180. Mr Vickery envisaged a timescale of three to four weeks to create the website and confirmed that it would be fully compliant with the newly required legislation. In the early stages, he also agreed to check the site regularly for compliance until all responsible parties felt confident about procedure. He would provide a comprehensive training session and written guidance, at an additional cost of £50, in October/November which all interested parties will be encouraged to attend. Given the amount of work involved, members considered these costs very fair and they approved them. The costs will be funded from the Parish Council’s Reserves. It was agreed that the work of the Village Agent should be included on the Community page and that once up and running, the website can be reviewed and edited at any time. It can also be decided, at that point, what to do with superfluous historic material. The Clerk was asked to invite all parties currently represented on the website to review their sections so that the information transferred will be up to date.</p> <p>(ii) Due to the current uncertainty regarding rising COVID rates and the likelihood that many residents may be away on holiday over August, members took the decision to reschedule the Annual Parish Meeting for Monday 18<sup>th</sup> October 2021. The Parish Council does not meet in September and it is hoped, by October, that life will have resumed a more settled and secure pattern. Details of this meeting will be advertised in the August edition of the Nynehead News.</p> <p>(iii) In order to make a comprehensive response to the planning for the commemoration of the Queen’s Platinum Jubilee in June 2022, members suggested co-ordinating a cross party committee. The Clerk will invite all representatives of clubs, societies and other institutions in the Parish to an initial meeting on Monday 4<sup>th</sup> October 2021. This meeting will also be advertised in the Nynehead News so that any individual residents who are interested may also participate.</p> <p>(iv) Following the recent resignation of Mr T Powell-Gill, the Parish Council is now seeking a new member to bring it up to full strength. Notice of this Casual Vacancy is on the Nynehead website and on the three noticeboards. If no election is requested, it is hoped that a new councillor can be co-opted as soon as possible. Expressions of interest should be directed to the Clerk <a href="mailto:nyneheadclerk@gmail.com">nyneheadclerk@gmail.com</a></p>

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		<p>(v) The Bank reconciliation for 1<sup>st</sup> April – 30<sup>th</sup> June 2021 was agreed and signed.</p> <p>(vi) The expenditure for the month of June was reviewed against the budget set for 2021/2022. As expected at this stage, the balance remains healthy.</p> <p>(vii) Members considered the invitation from SWP to attend a virtual briefing and Q&amp;A session ahead of the new Recycle More service to be introduced in this area in the autumn. Unfortunately, none of the members nor the Clerk are available to participate on the dates offered but the Clerk will request briefing documents to be sent.</p>
21/083	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There were four calls into 101 and 999 for Nynehead, Oake, Bradford on Tone and Langford Budville for the month of June 2021. These calls involved one incident of harassment, alarm and distress, one case of domestic assault and two cases of theft and criminal damage. There were no reports of Covid breaches or antisocial behaviour.</p> <p>(ii) Farm Watch has issued an alert regarding the theft of a chainsaw between the 10<sup>th</sup> and 11<sup>th</sup> July from an unlocked outbuilding located in Upton, Taunton. A HUSQVARNA 365 chainsaw was stolen. Any information should be reported to 101 quoting the reference 5221157885. Owners of power tools are urged to mark their property and note serial numbers.</p>
21/084	Rights of Way	<p>(i) In the absence of Mr J Frost (Parish Paths Liaison Officer), the Clerk read out a report she had received. The initial treatment that Mr Frost has received for his back is proving beneficial but he remains on “light duties”. As a result, some of the less used paths are very overgrown at the moment but the strimming Mr Tingay has done around the Water Treatments Works and the aqueduct area is acknowledged with much gratitude. Anyone interested in assisting with strimming should contact Mr Frost or the Clerk. A one day training course conducted by SWTC would need to be completed.</p>
21/085	Highways	<p>(i) The Clerk had received no correspondence from Somerset Highways Dept. Speed data, ahead of the proposed introduction of restrictions, is currently being collected at six locations on the approaches to Nynehead and East Nynehead.</p>
21/086	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk’s Salary for June 2021 (£229.68) and Expenses (£20.00) Total £249.68 Cheque No.000862 Prop. by Mr G Stead and Sec. by Mrs A Harcombe</p> <p>(b) SALC Affiliation Fees 2021/2022 £110.32 Cheque No.000863 Prop. by Mr G Stead and Sec. by Mrs A Harcombe</p>
21/087	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Wessex Flood Warden Newsletter – Summer 2021* To access a copy email <a href="mailto:floodwessex@environment-agency.gov.uk">floodwessex@environment-agency.gov.uk</a></p>
21/088	Items requested for next agenda	<p>Items Requested for the next Agenda (16<sup>th</sup> August 2021):</p> <p>(i) Dr Butterley requested a discussion about the arrangements for the deferred Annual Parish Meeting in October</p> <p>(ii) Mr Stead requested an update on proposals for the commemoration of the Queen’s Platinum Jubilee celebrations in June 2022</p> <p>(iii) Mr Frost requested a discussion and date for the Annual Parish Footpath Walk in September</p>