

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 16TH MAY 2022 AT THE MEMORIAL HALL, NYNEHEAD

The meeting started at 20.41 and concluded at 21.53

Present	Dr J Butterley – Mr G Stead - Mrs A Harcombe – Mr M Vest – Mrs R Ball Risk - Mr J Frost (Parish Footpaths Liaison Officer). There were no members of the public.	
22/049	Election of Chairman	Dr Jan Butterley was proposed as Chairman by Mr G Stead and seconded by Mrs A Harcombe. There being no other nominations, she was elected for the post for 2022-2023. Declaration of Acceptance of Office was signed.
22/050	Election of Vice-Chairman	Mr G Stead was proposed as Vice-Chairman by Mr M Vest and seconded by Mrs A Harcombe. There being no other nominations, he was elected for the post for 2022-2023. Declaration of Acceptance of Office was signed.
22/051	Register of Interest Forms	As all the Nynehead Parish councillors were re-elected on the 5 th May 2022, the election was uncontested. All councillors signed their Declaration of Acceptance of Office forms prior to the commencement of the meeting. The Clerk gave all councillors their Register of Members' Interests form which they have to complete and submit within 28 days.
22/052	Apologies	PCSO Henderson – Mr G Wren - Mr J Hunt
22/053	Declarations of Interest	There were no Declarations of Interest or Dispensations.
22/054	Approval of Minutes	The Minutes of the meeting held 4 April 2022 were approved and signed as a correct record.
22/055	Actions from the previous meeting	<ol style="list-style-type: none"> 1) <u>Disconnected telephone line on Nynehead Road at top of The Hollow</u> - this has now been repaired and the telephone line has been fixed back on to the poles. 2) <u>Misaligned signpost by Ash Bridge</u> - this has now been realigned and indicates surrounding villages correctly. 3) <u>CIL Annual Return</u> – The CIL Annual Return for 2021-2022 has been completed and returned to SWTC. It has also been published on the new website. 4) <u>Broken hand rail by steps of footpath WG8/21</u> – the Clerk reported this to SCC Rights of Way and the handrail has now been repaired. 5) <u>Nynehead News</u> – Due to the Platinum Jubilee celebrations, this edition of the Nynehead News is being published earlier than usual. As a result, the Annual Parish Meeting is taking place after the submission deadline and hence, in lieu of the normal Quarterly Report, the Clerk has written an update on progress with speed restrictions around Nynehead and has included a map indicating the locations of the different zones. 6) <u>Funding from Western Power</u> – the Clerk applied to the Community Matters Fund of Western Power Division for a grant of £2000 to fund Nynehead Natters for subsequent months. Unfortunately, this application was not successful but other sources of funding are likely to become available and the Clerk will research future opportunities.
22/056	Planning Matters	<ol style="list-style-type: none"> (i) Members considered planning application 27/22/0013 Variation of Condition No. 03 Of application 27/13/0003 to extend the operational life of the solar farm for a further 15 years until 01/07/2054 on land east of Rendy Farm, Oake. Application Type: Removal or Variation of Condition(s). They had no comment to make. (ii) Members also discussed planning application 26/22/0009 Change of use from Class E(g)/B2/B8 use to joint use for Class E(g)/B2/B8 and sui generis use for the sale, maintenance and repair of agricultural vehicles,

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		<p>machinery and parts at Units 1-3 Poole Industrial Estate, Poole, Nynhead. No residents have contacted Nynhead Parish Council but, to ensure any views they may have are represented, the Clerk has been instructed to liaise with the District Councillor, Mr Gwil Wren. Members requested that consideration be given to residents only parking (because the public road is already often blocked by parked vehicles associated with Poole Industrial Estate and traffic queuing for the Poole Recycling Centre, which is very frustrating for local residents) and that operating hours should not commence before 07.30. In addition, there should be restrictions on any external lighting. The following condition is requested "National Planning Policy Framework (NPPF) Clause 180 (c) and Taunton Deane Adopted Core Strategy 2011 – 2028, Clause 6.46, both recognise the importance of limiting the impact of light pollution from artificial light on local/residential amenity, dark landscapes and dark night skies. In order to minimise light pollution, it is recommended that any outdoor lights associated with this proposed development should be fully shielded or baffled/louvered, directed downwards (mounted horizontally to the ground and not tilted upwards), switched on only when needed (no dusk to dawn lamps), use low energy LED lamps and be designed by a competent person to comply with the current ILP Guidance Note (for Reduction of Obtrusive Light) GN01 and be approved as such by the Borough Council prior to installation/use"</p>
22/057	Parish Council Administration	<ul style="list-style-type: none"> (i) The report from the Internal Auditor for 2022 was received by the members. There were no matters of non-compliance and Mrs Jill Larcombe, Internal Auditor, had signed the internal audit section of the Audit return. (ii) The Internal Audit Review 2022, prepared by the Clerk, was received and approved. This annual review, in accordance with the Governance and Accountability for Smaller Authorities in England, is designed to provide assurance for the authority that standards are being met and that the work of the internal audit is effective. Both the Clerk and the members agreed that the internal audit conducted by Mrs Jill Larcombe is very comprehensive, thorough and useful and meets the Council's needs in the future. (iii) A 'yes' response was made to all the questions in the Annual Governance Statement for 2021/2022 – Section 1 of the Annual Return 2021/2022 and this was signed by Dr J Butterley. (iv) The Accounting Statement for the year ending the 31st March 2022 – Section 2 of the Annual Return 2021/2022 was approved and signed by Dr J Butterley. (v) The Certificate of Exemption - AGAR 2021/2022 as income/expenditure < £25k was approved and signed by Dr J Butterley. (vi) It was agreed that the exercise of public rights will take place from Monday 13th June 2022 to Friday 22nd July 2022 to comply with the required 30 working days to include the first 10 working days in July 2022. All the necessary paperwork will be published on the Nynhead website. (vii) The BHIB policy schedule was reviewed and the premium of £171.43 for this year was agreed. The Clerk was asked to check with BHIB whether the play equipment on the Jubilee Playing Field was covered by this policy for, although the land is owned by the Parish Council, the equipment is managed by a separate Jubilee Playing Field Committee. The Clerk will report back at the next meeting. (viii) All Members expressed grateful thanks to Nynhead Court for their generous offer to pay £7,000 of the £9,000 required to cover the costs of introducing speed restrictions in Nynhead. The deposit of £1800

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		<p>requested by SCC has already been paid in to the account of Nynehead Parish Council. The Clerk has been instructed to contact Kate Brown from SCC Traffic Management to confirm progress and expected timescale for implementation.</p> <p>(ix) The Clerk was asked to write to the former County Councillor James Hunt to thank him for the information and support he has given to the NPC over the past years. He is replaced by Mr Gwil Wren who, henceforth, will act as both District and County Councillor.</p>
22/058	Police Report	<p>(i) In the absence of PCSO Henderson, the Clerk read out a report she had received. There was one call into 101 and 999 for Nynehead, Oake, Bradford on Tone and Langford Budville for the month of April 2022 and this involved one incident of anti-social behaviour. PCSO Henderson will be continuing with her hot spot patrols.</p> <p>(ii) The Nynehead Neighbourhood Watch Scheme has issued an alert regarding a prevalent energy bill rebate scam, supposedly from Ofgem. Emails are being sent inviting customers to apply for a financial rebate via an Ofgem portal. This is not a safe link and should not be clicked on.</p>
22/059	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. Overall, the footpaths are in fairly good condition. Mr Frost thanked Mr Steve Ling for stripping out the cornfields on the Heywood Estate leaving the footpaths clearly delineated. He is also grateful to Mr Steve Wadham who has kindly offered to do some trial flail mowing of some of the footpaths in East Nynehead.</p>
22/060	Highways	<p>(i) The Clerk had received no further correspondence from Somerset Highways Dept.</p>
22/061	Receipts and Payments	<p>1. The Council authorised and instructed the issue of cheques for:</p> <p>(i) The Clerk's Salary for April 2022 (£271.00) and Expenses (£187.64) Total £458.64 Cheque No.000904 Prop. by Mr G Stead and Sec. by Mr M Vest.</p> <p>(ii) Mrs Jill Larcombe. Internal Audit 2022 £40.00 Cheque No.000905 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>(iii) Dr J Butterley £90.00 (Purchase of Moneysoft software package Payroll Manager 20 Annual Licence for One Employer) Cheque No.000906 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>(iv) Mrs R Ball Risk £26.83 (Solopress - Digital printing of 200 X A5 colour leaflets for mail drop to advertise the Annual Parish Meeting) Cheque No.000907 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>(v) Nynehead Memorial Hall Hire £51.00 (3 x N'Head Natters mtgs – 18/03, 01/04, 20/05 Cheque No.000908 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>(vi) Mr L. J. Frost £200.00 (NPC contribution towards Platinum Jubilee celebrations) Cheque No.000910 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>(vii) BHIB Ltd Ins. Annual Premium 2022/2023 £171.43 Cheque No.000911 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>(viii) Dr Jan Butterley £6.69 (Joomla Wired Ltd – Additional Disc Space for nynehead.org and purchase of new domain for nyneheadarchive.co.uk) Cheque No.000912 Prop. by Mr G Stead and Sec. by Mr M Vest</p> <p>2. To note Receipts:</p> <p>(i) SWTC Precept for 2022/23 £6725.00</p> <p>(ii) Nynehead Court (Deposit for implementation of speed restrictions) £1800.00</p>
22/062	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Somerset Waste Partnership Briefing May 2022*www.somersetwaste.gov.uk</p>

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		(ii) Clerks and Councils Direct magazine May 2022 Issue 141^ (iii) Wessex Flood Warden Newsletter – Spring 2022* floodwessex@environment-agency.gov.uk
22/063	Items requested for next agenda	Items Requested for the next Agenda (20 th June 2022): (i) Mr G Stead requested a discussion on future funding for Nynehead Natters. Mrs Marion King to be invited.