

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY 17TH OCTOBER 2022 AT THE MEMORIAL HALL, NYNEHEAD

The meeting started at 19.31 and concluded at 21.05

Present	Dr J Butterley – Mr G Stead - Mr M Vest – Mrs R Ball Risk - Mr J Frost (Parish Footpaths Liaison Officer) – PCSO Henderson. There were no members of the public.	
22/111	Apologies	Mrs A Harcombe – Mr Dave Mansell – Mr Gwil Wren (District Councillors)
22/112	Declarations of Interest	There were no Declarations of Interest or Dispensations.
22/113	Approval of Minutes	The Minutes of the meeting held 26 th September 2022 were approved and signed as a correct record.
22/114	Actions from the previous meeting	<ol style="list-style-type: none"> 1) Memorial Hall defibrillator – a new battery was supplied under the terms of the annual support package. This has now been fitted and, following the Site Check report stating that it is fully operational again, Community Heartbeat Trust has confirmed that the defibrillator site is live again with SW ambulance service. 2) Local Community Networks – SCC confirmed receipt of the Nynehead PC response to the public online consultation discussed at the last meeting. 3) Free Trees – in response to SWTC Free Tree Scheme, the Clerk has placed the orders requested by Nynehead Court and Nynehead Fruit Farm up to the maximum total value of £100. The Clerk will be notified in November regarding collection details.
22/115	Planning Matters	There were no <u>Planning Matters</u>
22/116	Parish Council Administration	<ol style="list-style-type: none"> (i) Members discussed the Council accounts and the predicted expenditure by the end of the current financial year. In the expectation that the remaining operational costs will fall comfortably within the budget set this financial year and, mindful of the forecast economic hardships, the councillors agreed, unanimously, not to impose any increase on the Precept for 2023 - 2024. Once SWTC publishes the average (Band D) council tax rate, the Clerk will be able to calculate the average cost to households and this will be presented at the next meeting. (ii) The Bank reconciliation for the 1st July – 30th September 2022 was agreed and signed. (iii) Members discussed the request by a trustee of the Nynehead Community Fund for the Parish Council to hold the residual fund as part of the Council accounts as it was proving difficult to bank it elsewhere. Upon advice from the Somerset Association of Local Councils, it was agreed that this fund should not become part of the Council accounts as the Parish Council would have no authority over it. The on-line Unity Trust Bank was recommended as an alternative as this bank specialises in accommodating small, non-profit making organisations. (iv) Following the response from Mr Lee Vickery to the email sent by the Clerk last month, councillors considered the best way forward in addressing the technical issues that remain outstanding in the completion of the website. They were disappointed that it is still not fully compliant and have lost confidence in the service offered by Boost It Media. The Clerk has been instructed to write to Mr Vickery accordingly. Mrs Rachael Ball Risk has sourced an alternative, remote, web developer who has

NYNEHEAD PARISH COUNCIL

		<p>kindly agreed to rebuild the website from scratch at no additional cost. In order to achieve this expediently, the host Joomla will be replaced by CloudWays which will incur slightly enhanced monthly costs but will cover both the archive and the active website. The website would remain fully active in the estimated month needed for the rebuild with the assurance that, upon completion, it would achieve the level of compliance required with the provision of an accurate accessibility statement. Training will also be provided to monitor the site post-launch. The councillors all agreed to employ the services of this web provider and Mrs Ball Risk will initiate the process.</p> <p>(v) The Clerk received a communication from the SCC Rights of Way Definitive Map Team regarding the proposed diversion of public footpath WG14/1, WG14/2 and WG3/3 in the parishes of Bradford on Tone, Nynehead and West Buckland. As a result of the extension of the public consultation period, the key decision makers are now on leave. A decision will be published once they have had a chance to consider the responses received.</p> <p>(vi) The new (LGA) Code of Conduct was considered and adopted by the Council. All Parish Councils have a duty to promote and maintain high standards of conduct and this new model clarifies expectations, gives examples and will be backed up with guidance in the future. It is the preferred model adopted by both Somerset County Council and all the District Councils. The Clerk will notify the SWTC Monitoring Officer that Nynehead PC has elected to adopt this new Code of Conduct.</p> <p>(vii) Dr J Butterley and Mr G Stead will conduct the half yearly internal audit of the Council's Accounts.</p>
22/117	Police Report	<p>(i) PCSO Henderson gave her monthly report. There were two calls into 101 and 999 for Nynehead, Oake, Bradford on Tone and Langford Budville for the month of September 2022. These involved one incident of harassment and one other offence. There were no reports of antisocial behaviour.</p> <p>(ii) PCSO Henderson also reported the recent theft of a catalytic convertor from a car in Bradford on Tone. Honda 4x4 cars are particularly vulnerable and owners are advised to increase security protection.</p>
22/118	Rights of Way	<p>(i) Mr Joe Frost, Parish Paths Liaison Officer, gave his monthly report. The Annual Parish Footpath Walk took place on the 2nd October. Seven adults, a young man and a dog enjoyed a lovely afternoon walk. No major problems were identified. Recently Mr Frost has been clearing finger posts and replacing missing way markers. He expressed his thanks to Mr Ben Tingay for all the strimming he has completed and Mr Steve Wadham who has done great work on his small tractor in the East Nynehead area. Their help has been invaluable.</p>
22/119	Highways	<p>(i) The Clerk had received no correspondence from Somerset Highways Dept.</p>
22/120	Receipts and Payments	<p>(i) The Council authorised and instructed the issue of cheques for:</p> <p>(a) The Clerk's Salary for September 2022 (£260.16) and Expenses (£20.00) Total £280.16 Cheque No.000930 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(b) Mrs M.S. King £56.87 (Organisation & provisions for Nynehead Natters on 23/09/22) Cheque No.000931 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p>

NYNEHEAD PARISH COUNCIL

		<p>(c) Mrs M.S. King £47.05 (Organisation & provisions for Nynehead Natters on 07/10/22) Cheque No.000932 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p> <p>(d) Nynehead Jubilee Playing Field £1,300.00 (CIL money for purchase of new equipment) Cheque No.000933 Prop. by Dr J Butterley and Sec. by Mrs R Ball Risk</p>
22/121	Correspondence	<p><u>For information only (* received by email, ^ received by post).</u></p> <p>(i) Temporary road closure of East Nynehead Road, Nynehead. The works are expected to commence on 25th October 2022 and last for 6 hours (09.30 – 15.30) to enable Openreach to carry out works to replace BT poles. * For further information about this closure please contact Openreach on 01884 763100 quoting reference: ttro948428TD</p>
22/122	Items requested for next agenda	<p>Items Requested for the next Agenda (14th November 2022):</p> <p>(i) Dr J Butterley requested a further update on setting the Precept for 2023-2024</p> <p>(ii) Mrs R Ball Risk requested an update on the proposed diversion of public footpath WG14/1, WG14/2 and WG3/3 in the parishes of Bradford on Tone, Nynehead and West Buckland.</p>