

**NYNEHEAD PARISH COUNCIL**

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 16 APRIL 2018 AT THE  
MEMORIAL HALL, NYNEHEAD

Present: Mr M Hooper, Mr G Sparks, Dr J Butterley and Mrs A Harcombe. Also present were Mr J Frost Parish Footpaths Liaison Officer and Mr Roger Habgood (Borough Councillor).

Apologies were received from Mr F Meadows, Mr James Hunt (County Councillor).

18/35 There were no Declarations of Interest.

18/36 The Minutes of the meeting held on 19 March 2018 were approved and signed as a correct record.

18/37 There were no Matters Arising.

18/38 Defibrillator

- (i) The members agreed to accept the Quote from W.R. Cole Electrical Ltd for the installation of the Public Access Community Defibrillator for £190.00 + VAT
- (ii) After discussion the members agreed to accept the quote from Community Heartbeat Trust for the supply of a cPad semi-Automatic Defib+Mild Steel Sentry, unlocked and heated for £1650 + VAT and carriage at £25.00+VAT

18/39 Police Report.

- (i) In the absence of PCSO Baker, the Clerk read out the report that she had received. The previous month had been very quiet with very few calls but theft of fuel at Poole had been reported for the second month running. PCSO Baker reminded residents to be vigilant and report anything suspicious.

18/40 Rights of Way.

- (i) Mr Joe Frost, Parish Paths Liaison Officer gave his monthly report. He stated that the footpaths were extremely muddy due to the continuous rain we had experienced.
- (ii) The Clerk reported that the new Marlow Kissing Gate on footpath WG8/4 opposite Clavengers will be installed by the end of the month.
- (iii) The Clerk was instructed to contact Wessex Water concerning the state of the Tarmac road leading to the Sewage Station in higher Nynehead.

18/41 Highways.

- (i) The Clerk had received correspondence from Somerset Highways Dept. The water under the Railway Bridge on the Nynehead Road will be cleared by a jetting machine as rodding had not worked. The repair work to the junction at Poole with the Nynehead Road was reported as not satisfactory and is being monitored by SCC Highways Dept.
- (ii) Council members instructed the Clerk to contact SCC Highways concerning several Matters including the state of the road between Grange Farm and Blockhouse Farm, collapse of the ditch at Upcott Farm and potholes on the Nynehead Road.

18/42 Planning Matters.

- (i) Planning Application 26/17/0013 Erection of 1 no. dwelling with detached garage and associated works in the garden to the side of Hillside, East Nynehead. Refusal.

18/43 Parish Council Administration.

- (i) The Parish Meeting will take place on Tuesday 29<sup>th</sup> May and commence at 7.00 p.m in the Memorial Hall followed by the Annual Parish Council Meeting at 7.30 p.m. which will be attended by the Mayor of Taunton Deane. The Clerk will invite the organisations in the village to attend and report on their various activities.
- (ii) Members agreed to appoint Mrs Jill Larcombe to carry out the Annual Internal Audit for 2017/2018 at a cost of £25.00.
- (iii) The Bank reconciliation for 31<sup>st</sup> December 2017 – 31<sup>st</sup> March 2018 was agreed and signed.
- (iv) Mr Gary Sparks was proposed by Mr Hooper and Seconded by Mrs Harcombe and appointed as the Council representative to the Nynehead Memorial Hall Committee for the year 2018-2019.
- (v) The members agreed to obtain an Official copy of Title Plan for the Jubilee Playing Field from H.M. Land Registry at a cost of £7.00 after the sale of two parcels of land to local residents.
- (vi) The Clerk informed the members that she is in the process of producing a new Data Protection Policy and Privacy Notices for the Website, also Privacy statements to be sent to all Council members and Volunteers.
- (vii) The members agreed to discuss the possible replacement of the Notice Boards at the Village Hall at the next meeting. The Clerk has requested quotes for this.

18/44 Receipts and Payments

- (i) The Council authorised and instructed the issue of cheques for:
  - (a) The Clerk's Salary for March 2018 (£184.74) and Expenses (£15.00) Total £199.74 Cheque No. 000757 Prop. By Mr G Sparks and Sec. By Mr M Hooper
- (i) To note receipts.
  - (a) TDBC Precept for 2018/19 £3400

18/45 Response Invited/Requested

- (i) The Musgrove MRI Scanner Appeal for donation. It was agreed that no action was to be taken in line with current policy.

18/46 Correspondence.

For information only (\* received by email, ^ received by post).

- (i) Somerset Local Authorities Civil Contingencies Unit News Letter\*  
[www.somersetprepared.org.uk](http://www.somersetprepared.org.uk)
- (ii) Rural Services Network. Weekly News Digest.\* [www.rsonline.org.uk](http://www.rsonline.org.uk)
- (iii) Somerset Community Foundation eNewsletter.\* [www.somersetcf.org.uk](http://www.somersetcf.org.uk)

18/47 There were no Items Requested for the next Agenda (29 May 2018)