

NYNEHEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON 8 MAY 2017 AT THE MEMORIAL HALL, NYNEHEAD

Present: Mr M Hooper, Mr G Sparks, Mr F Meadows, Dr J Butterley and Mrs A Harcombe. Also present were Mr J Frost Parish Footpaths Liaison Officer and three members of the public.

Apologies were received from Mr Roger Habgood (Borough Councillor) and Mr James Hunt (County Councillor).

17/050 Election of Chairman and Vice Chairman

Mr Mervyn Hooper was proposed as Chairman by Dr J Butterley and seconded by Mr F Meadows. There being no other nominations, he was elected for the post for 2017-2018. Mr Gary Sparks was proposed as Vice Chairman by Mr M Hooper and seconded by Mr F Meadows.

17/051 Declaration of acceptance of office

Mr Mervyn Hooper signed the Chairman's Declaration of Office which was countersigned by the Clerk.

17/052 There were no Declarations of Interest

17/053 The Minutes of the meetings on 3 April 2017 and 19 April 2017 were approved and signed as A correct record.

17/054 There were no Matters Arising

17/055 Matters Arising from the Annual Parish Meeting

- (i) Mrs Jean Sparks asked that Hedges at the junction of the Nynehead Road with the Luckham Road towards Milverton could be reported for cutting back for visibility purposes when pulling out from the junction. The Clerk was instructed to contact the Highways Department about this.
- (ii) Mrs Janet Watson questioned whether anything could be done about the Nature Reserve which is situated at the Canal Aqueduct over the River Tone. The Chairman pointed out that this had been discussed last year with the landowner who at that time did not want anything to be done. It was agreed to enquire from the Landowner if this was still the case.

17/056 Defibrillator

- (i) The Clerk had received details from the Clerk of West Buckland Parish Council regarding grant funding available from The Big Lottery Fund – Awards for All towards a Community Public Access Defibrillator. It was agreed after discussion that the Clerk should research and prepare an application.

17/057 No Police Report had been received this month.

17/058 Rights of way

- (i) Mr Joe Frost, Footpaths liaison Officer, gave his annual report in which he stated that it had been a disappointing year with the loss of the permissive paths at the Weir and the Old Carriage Drive. The footpath WG8/13 was still shut due to an unsafe bridge over the river and footpath WG8/19 is still shut because of the housing development at Longforth Farm. He said that on the positive side the muddy area at Steadhams Covert had been filled with wood chip and old and missing signage had been

replaced. A new Marlow Gate has been promised for the path behind the old School. With spring ploughing taking place, he will watch to make sure paths are re-instated. He thanked Ben Tingay for his continued help with strimming.

- (ii) The date for the Annual Footpath Inspection was fixed for Thursday 25th May 2017 to start at 7.00p.m. at Nynehead Memorial Hall .
- (iii) Councillor Meadows reported that barbed wire next to the kissing gate on the boundary of Nynehead Court Garden (17/041(v)) has been removed upon request.

17/059 Highways

- (i) There was no correspondence to report from TDBC Highways Department. Councillors commented that hopefully now the new financial year was here that various road surface issues will be addressed as promised. They instructed the Clerk to remind Highways of these issues.

17/060 Planning Matters

- (i) Council members considered Planning Application 43/17/0045 Application for approval of the use of units 5A and 5D as Class D”,24 hour Gym,(following approval of reserved matters following outline application 43/16/0027), at Block 5, Westpark 26, Chelston, Wellington. No Further comments.
- (ii) The Clerk reported Enforcement Notice E/0054/26/17 Alleged unauthorised creation of access onto Highway at Mon Vue, East Nynehead.
- (iii) The Clerk reported Enforcement Notice E/0024/26/17 Alleged unauthorised development at 16 Farthings Close, Nynehead. Retrospective Planning Application is required.

17/061 Parish Council Administration

- (i) All members authorised an annual pay increase to the Clerk in line with National agreement on Salaries of Local Council Clerks in England and Wales from SCP16 to SCP17.
- (ii) The Bank Reconciliation at 31st March 2017 was agreed and signed.
- (iii) The Clerk presented the report from Mrs Jill Larcombe, Internal Auditor for 2017. There were no matters on non – compliance. Mrs Larcombe had completed and signed the internal audit section of the Audit Return.
- (iv) The Council Members considered and approved the Annual Governance Statement for 2016/2017 which was signed by Mr Hooper. A ‘yes’ response was made to all the questions.
- (v) The Clerk presented the accounts and financial statement for the year ending 31 March 2017 which were accepted by all the members of the Council. The Annual accounting statements for 2016/2017 were approved and signed by Mr Hooper.
- (vi) The Parish Council Insurance documents for 2017/2018 have been received from AON UK Ltd. The Clerk reminded the members that this was the last year of the three year agreement that was in place.
- (vii) The register of Members Interests was up dated and signed by all members.
- (viii) The Assets register was reviewed and no changes were necessary.
- (ix) The standing Orders, Financial Regulations and Health and Safety Policies were reviewed. No changes were reported and these were adopted by the Council.
- (x) It was decided to invite Karen Smith from Household Energy Services to the July Meeting which will commence at 7p.m. to present a talk on Smart Meters. This will be advertised in the Parish Newsletter.
- (xi) The Council members considered the dates for future council meetings and it was decided to cancel the meeting to be held in November 2017. Suggestions were made to possibly change to the 2nd Monday of the month next year to avoid clashes with other Parish Council meetings.

17/062 Receipts and Payments

- (i) The Council authorised payment and instructed the issue of cheques for:
 - (a) Clerk's Salary for April 2017 (£178.40) and Expenses (£22.80) Total £201.20 chq. No. 000734 Prop A. Harcombe sec. G Sparks.
 - (b) Mrs Jill Larcombe, Internal Audit Chq. No. 000735 £25.00 Prop Mrs A Harcombe Sec. Mr G Sparks.
 - (c) AON UK Ltd , Parish Council Insurance Chq. No. 000736 £ 209.92 Prop Mrs A Harcombe Sec Mr G Sparks.

17/063 Correspondence

For information only (* received by email, ^ received by post).

- (i) SWP April Briefing* available at www.somersetwaste.gov.uk
 - (ii) Letter from the Lord Lieutenant of Somerset. Event to mark the centenary of the end of WW1 on 6th November 2018 at Wells.* More information to follow.
- TDBC Draft Playing Pitch Strategy (PPS)* available to view from 2nd May 2017 at <http://consultdf.tauntondeane.gov.uk/portal>

17/064 Items requested for Next Agenda (5 June 2017)

- (i) Mr Meadows requested Review of Budget in light precept/TDBC Grant Settlement.

Signed

Chairman Date